



**DIBRUGARH UNIVERSITY REGULATIONS FOR THE THREE YEAR LL.B.
PROGRAMME IN THE SEMESTER SYSTEM LEADING TO THE AWARD OF LL.B/
LL.B.(HONS.) DEGREE, 2014**

IN CONFORMITY WITH THE BAR COUNCIL OF INDIA RULES
(UNDER THE ADVOCATES ACT, 1961) PART -IV and as approved and
adopted by the BAR COUNCIL OF INDIA at its meeting held on 14th
September, 2008 vide resolution No. 110/2008 (Rules under Section 7(h) &
(i), 24(1)(c)(iii) and (iii)(a), 49(1)(af), (ag), and (d) of the Advocates Act,
1961.

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PART – A

TITLE, COMMENCEMENT AND DEFINITIONS

1. Title:

This regulations shall be known as the Dibrugarh University Regulations for the Three Year LL.B. Programme in the Semester System leading to the Award of LL.B/ LL.B.(Hons.) Degree, 2014.

2. Commencement:

This Regulation shall come into effect from the academic session 2014-2015.

3. Definitions:

- 3.1 **Bar Council of India or Council or BCI** shall mean the Bar Council of India constituted under the Advocates Act, 1961.
- 3.2 **Centre of Legal Education or CLE** shall mean the Centre for Juridical Studies (C.J.S) of the University and affiliated Law Colleges recognized by the Dibrugarh University conducting the LL.B/ LL.B.(Hons.) Programme.
- 3.3 **Unitary Law Degree Programme** shall mean single degree Programme comprising the Bachelor Degree Programme in Law in such a manner as may be designed by the University for a continuous period of not less than three years.
- 3.5 **Regular Programme of Study** shall mean and include a programme which runs for **at least five hours a day** continuously with an additional half an hour recess every day and running **not less than thirty hours of working schedule per week.**
- 3.6 **State Bar Council** shall mean the State Bar Council constituted for the State of Assam under the Advocates Act, 1961.
- 3.7 **Full-time Faculty Members** shall mean all full-time faculty members of the CLE.
- 3.8 **Part-time/ Visiting Faculty Members** shall mean the Part-time/ Visiting Fellow appointed by the CLE from time to time.

PART- B

PROVISIONS OF ADMISSION

4. Introduction:

There shall be a Three Year LL.B. Programme of 6(six) semesters, spreading over 3 (Three) academic years leading to the Award of LL.B. / LL.B.(Hons.) degree for the purpose of enrolment as advocates under Advocates Act, 1961.

5. Eligibility for Admission:

- 5.1 **3-Year LL.B./ LL.B. (Hons) Programme:** An applicant who has successfully completed Bachelor degree in any stream or equivalent from a recognized University of India or outside constituted or recognized by the Union or by the State Government may apply for admission into the programme.

Provided that applicants who have obtained Bachelor degree after prosecuting studies in distance or correspondence method shall also be considered as eligible for admission in the 3-Year LL.B./ LL.B. (Hons) Programme.

- 5.2 The candidates belonging to the general (unreserved) category shall have to secure at least 45% of the total marks in aggregate (not only in Major for the Major candidates) to be eligible for applying for admission to the 3-Year LL.B./ LL.B. (Hons) Programme.

The candidates belonging to SC, ST and OBC/MOBC category shall have to secure at least 40% of the total marks in aggregate (not only in Major for the Major candidates) to be eligible for applying for admission to the 3-Year LL.B./ LL.B. (Hons) Programme.

There shall be no relaxation of marks in minimum eligibility for admission.

- 5.3 Provided that such a minimum qualifying marks shall not automatically entitle a person to get admission in the CLE but shall only entitle the person concerned to fulfil other criteria notified by the CLE concerned or by the government concerned, from time to time, for admission.

6. Admission Procedure:

- 6.1 Admission shall be made strictly on merit by the respective CLE Admission Committee either by holding Written Admission Test or Interview of the candidates. In case of Written Admission Test, if any, the question paper shall comprise to test (a) linguistic ability; (b) analytical skills; (c) level of quantum of information; (d) mathematical aptitude; (e) legal reasoning; (f) aptitude for learning law. Some preliminary psychological ability test may also be included.

- 6.2 In case of equal marks in the Admission Test, their merit shall be determined by marks obtained in the qualifying examination.

- 6.3 The selected list for the admission along with the waiting list, in order of merit, shall be notified in the office notice board and/or website, if any. Any selected student who fails to pay his/her admission fee and other charges by the date fixed for such payment shall forfeit his/her claim for admission.

- 6.4 The University follows the Reservation Policy of the State Government of Assam as below:

Candidates belonging to Scheduled Caste:	07%
Candidates belonging to Scheduled Tribe (Plains):	10%
Candidates belonging to Scheduled Tribe (Hills):	05%
Candidates belonging to OBC/MOBC	15%

The CLE shall also follow the Reservation Policy of the Government in the category of Differently Abled and candidates having extra-curricular and co-curricular activities as and when necessary.

7. Prohibition to Register in Two or More Regular Programmes of Study:

No student of the 3-Year LL.B./ LL.B. (Hons) Programme shall be allowed to register simultaneously with any other graduate, postgraduate, certificate or diploma Programmes run by the same or any other University or Institute in the regular mode.

Provided that any short period, part time, certificate or diploma programme on language, computer science, computer application, or on any programme run by a Centre for Distance Learning of a University/Institute/College/Organisation shall, however, be allowed, Provided further that it does not come into conflict with the regular programme of study in Law.

PART – C

PROCESS AND MANNER OF RUNNING PROGRAMME & NUMBER OF PAPERS

8. Semester System and Teaching Load:

8.1 The 3-Year LL.B./ LL.B. (Hons) Programme shall be conducted in Semester System in not less than 16 weeks, with not less than 30 class-hours per week including tutorials, moot court room exercises, Group discussions, seminars and other exercises provided there shall be at least 24 lecturer hours per week. Provided further that in case of specialized / honours law programmes there shall be not less than 36 class-hours per week including seminar, moot court and tutorial classes and 30 minimum lecture hours per week.

Each class of the programmes shall be of 1 (one) hour duration.

8.2 The teaching load of full-time Regular faculty members and contractual or part time teachers shall be according to the norms prescribed by the BCI / UGC from time to time and in-case-of any conflict the norms prescribed by the UGC shall prevail.

8.3 The Programme shall be conducted as per the Academic Calendar of the University.

9. Attendance Provision for End Semester Examination:

9.1 No student shall be allowed to appear in the end semester examination in a programme if he/ she has not attended minimum of 70% of the classes held in the programme concerned including the tutorials, moot court exercises, practical trainings etc. conducted in respect of that programme. The attendance status of a student in a particular semester shall be calculated on average basis.

9.2 If a student for any exceptional reasons fails to attend 70% of the classes held in any programme, the Head of the CLE may allow him/ her to appear the examination if he/ she attended at least 65% of the classes held in the programme concerned and attended 70% of classes in all the programmes taken together. Provided a list of such students allowed to take examination, with reasons recorded, be forwarded to BCI.

10. Medium of Instruction:

English shall be the medium of instruction.

11. General Timing for Conducting the Programme:

Classes shall be conducted in the CLE as determined by the Dibrugarh University/BCI. However, the Library may remain open till 8 p.m.

12. Size of a Section:

The size of each of the section of a class shall be not more than 60 students. The maximum number of section in a CLE shall be determined as per the Regulation of the BCI.

13. Legal Aid Centre:

Each CLE shall establish and run a Legal Aid Clinic under the supervision of a Senior Faculty Members. It shall be run by the final year students of the CLE, in co-operation with the Legal Aid Service Authorities with the help of voluntary lawyers and other Non-Government Organizations engaged in this regard generally in the locality from which the student community of the CLE hail.

14. Minimum Period of Internship:

14.1 Each registered student shall complete minimum of **12 weeks internship** for 3yr Unitary law programme during the period of legal studies under NGO, Trial and Appellate Advocates, Judiciary, Legal Regulatory Authorities, Legislatures and Parliament, Other Legal Functionaries, Market Institutions, Law Firms, Companies, Local Self Government and other such bodies as the University shall stipulate, where law is practiced either in action or in dispute resolution or in management.

Provided that internship in any year cannot be for a continuous period of more than **Four Weeks** and all students shall at least have gone through once in the entire academic period with Trial and Appellate Advocates.

14.2 Each student shall keep **Internship diary** in such form as may be stipulated by the University/CLE concerned and the same shall be evaluated by the Guide in Internship and also a Core Faculty member of the CLE, each time. The total mark shall be assessed in the Final Semester of the programme in the 4th practical paper as per instructions and notes given in the syllabus of this paper.

14.3 District-wise List of Senior Lawyers Willing to Guide Students under Internship:

The college principals & Directors of CLE shall assist the State Bar Council in the preparation of the list of suggested senior advocates, district-wise, with at least ten years experience, who are willing to take under them internship students during the vacation period.

14.4 Formal Dress Code during Internship:

Students undergoing internship or in moot court exercise shall have to wear formal dress of legal professional as follows:

Formal Dress Code of legal professional/ the CLE is applicable during the normal class-hours also.

15 Total number of Programmes to be offered in 3-Year LL.B./ LL.B. (Hons) Programme:

15.1 3-Year LL.B. Programme, a student has to take 20 (twenty) compulsory law programmes, 6 (six) optional law programmes and 4 (four) compulsory practical (clinical) law programmes as indicated in the programme structure. (The internship training programme for the 4th practical programme shall start from the 3rd Semester as per BCI Rule 16).

15.2 3-Year LL.B. (Hons) Programme, in addition to above mentioned programmes, a student has to take 8 (eight) additional law programmes from any of the honours groups as indicated in the programme structure. The honours groups are Constitutional Law, Business Law and Criminal Law. However, if the additional 8 (eight) programmes are taken from more than one group, honours will be given in general law without mentioning any specialization.

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PART – D

Examination and Evaluation

16. The Scheme of Examination shall be of two parts-

16.1 Continuous Internal Assessments through sessional examinations, home assignments, viva-voce, seminars/group discussions. The schemes of continuous internal assessments designed according to needs of teaching-learning process in the programme shall be disclosed to the students at the beginning of every semester by the teacher concerned. The details of the **Continuous Internal Assessment** is prescribed in Annexure-I.

16.2 End-Semester Examinations:

- a) The end semester examinations shall be held as per the Academic Calendar of the University or notification notified by the University time to time.
- b) There will be **written end semester examinations** of 80 marks of 3 hour duration in **each theory Paper** out of total 100 marks, remaining 20 marks will be internal assessment.
- c) For **practical Paper No. 1: Alternate Dispute Resolution** there will be written In semester examination for **60 marks of 2 hour duration** out of total 100 marks. For 20 marks, there will be internal assessment and for rest of the 20 marks there will be a project report on Legal Aid to be jointly evaluated by viva-voce examination at the end of semester by one internal examiner and one external examiner to be appointed by the University. The legal aid Centre under Rule 15 may be suitably utilised for the project part of the paper.
- d) The In semester examination of **Practical paper No. 2: Drafting, Pleading and Conveyancing** will consist of viva-voce examination of 10 marks and evaluation of 90 marks on written assignments on Drafting, Pleading and Conveyancing to be jointly evaluated at the end of semester by one internal examiner and one external examiner to be appointed by the University.
- e) For **Practical paper No. 3: Professional Ethics, Bench-Bar Relation and Accountancy for Lawyers** there will be written In semester examination for **60 marks of 2 hour duration** out of total 100 marks. For remaining 40 marks, there will be viva-voce examination and evaluation of written assignments/projects etc. to be jointly evaluated at the end of semester by one internal examiner and one external examiner to be appointed by the University.
- f) For **practical paper No. 4: Moot Court & Internship** (i) the written assignments relating to moot courts, (ii) records relating to observations of at least 2 (two) trials in the courts and (iii) the internship diary (jointly evaluated by the Guide (s) of the internee and the core faculty member of the CLE in each semester from 3rd semester onwards) along with the list of the marks awarded on all the above three components, will be placed before an internal examiner and external examiner to be appointed by the University for joint and final evaluation at the time of viva-voce examination at the end

of the final semester. As per **Rule 14** of the Regulation the internship training will be of minimum 12 weeks during the entire 3yr programme, but in any year it should not be for a continuous period of more than 4 weeks.

For implementation of all the above mentioned 4 practical papers the instructions and notes as given in the syllabus of each paper to be followed invariably.

17. Distribution of Marks in the Question Papers of the End Semester Examinations & Instructions:

- a. In a written paper of 80 marks of 3 hour duration the distribution of marks in the question paper will be as follows: -
- i) There will be 2 (two) questions, each of 12 marks, from each of the 5 units of the syllabus of the paper. The students have to answer 1 one from each unit. Of programme, a question may have more than one part. (12 x 5=60 marks)
 - ii) There will be a compulsory question of 20 marks in two parts:

First part will have 10 (ten) multiple choice questions, each of 1 mark, containing 2 questions from each unit. (10 X 1=10 marks)

Second part will have 5 (five) short questions on legal reasoning, each of 2 marks, containing 1 question from each unit. (5 X 2=10 marks)
- b. In a written paper of 60 marks of 2 hour duration the distribution of marks in the question paper will be as follows:
- i) There will be 2 (two) questions, each of 15 marks, from each of the 3 units of the syllabus of the paper. Students have to answer one from each unit. Of programme, a question may have more than one part. (15X 3=45 marks)
 - ii) There will be a compulsory question of 15 marks in two parts:

The first part will have 5 (five) multiple choice questions, each of 1 mark, covering all the 3 units of the syllabus, equally, as far as practicable (5 X 1 = 5 marks)

The second part will have 5 (five) short questions on legal reasoning, each of 2 marks, covering all the 3 units of the syllabus, equally, as far as practicable. (5 x 2 = 10 marks)

18. Eligibility for the End Semester Examination:

A candidate shall be eligible to appear in the End Semester Examination subject to the fulfilment of the minimum attendance criteria as prescribed in clause 9 of this Regulations and compliance with the norms of Continuous Internal Assessment under Annexure-I.

The End Semester Examination shall be conducted as per the provisions of the Dibrugarh University Examination Ordinance.

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19. Passing Criteria of End Semester Examinations:

- a) A candidate shall have to secure at least 40% marks in aggregate in the Internal assessment and end semester examination to pass a theory/ practical/clinical Programme.
- b) A candidate shall be declared as passed a semester, provided he/ she passes all the programmes of a semester independently.
- c) The marks secured by a candidate in internal assessment shall be carried over for declaring the result of any semester.
- d) A candidate who could not appear or failed in any semester examination shall be allowed to appear the same as follows:
 - i) First semester examination with the regular third or odd semester examinations.
 - ii) Second semester examination with the regular fourth or even semester examinations and so on.

20. Semester Promotion:

A candidate shall be eligible for admission in the next preceding semester provided he/ she is eligible to appear in the current end semester examination.

21. Time Limit for Clearing the Degree:

A Candidate shall have to clear the 3-Year LL.B./ LL.B. (Hons) within a period of 6 (Six) years from the date of his/her admission in the first semester of the Programme. There shall be no further special chance after expiry of the time limit as mentioned above.

22. Award of Degree:

- a) The 3-Year LL.B./ LL.B. (Hons) shall be awarded to the eligible candidates as below:

3-Year LL.B.		3-Year LL.B. (Hons)	
80% and above marks in aggregate	First Division with distinction	80% and above marks aggregate	First Class with distinction
60% and above but less than 80% marks in aggregate	First Division	60% and above but less than 80% marks in aggregate	First Class
50% of marks and above but less than 60% marks in aggregate	Second Division	50% of marks and above but less than 60% marks in aggregate	Second Class
40% of marks and above but less than 50% marks in aggregate	Simple Pass	40% of marks and above but less than 50% marks in aggregate	Simple Pass

b) The Grades indicating the marks secured by a candidate shall be shown as below:

80% Marks and above in aggregate	: A
70% Marks and above but less than 80%	: A
60% Marks and above but less than 70%	: B
50% Marks and above but less than 60%	: B
40% Marks and above but less than 50%	: C
Below 40%	: F

23. Re-evaluation of the Answer scripts shall be under the provision of the Dibrugarh University Examination Ordinances.

24. **Rules for Admission on Transfer from other University**

(a) Transfer from other Universities to Dibrugarh University shall be permissible provided that-

(i) both the Universities conduct the LL.B./ LI .B.(Hons) programmes in the semester system.

(ii) the programme structure along with the nomenclature of the programmes are similar between the two Universities, the combination of programmes opted by the candidate are not changed.

In fulfillment of the above conditions, a candidate may be allowed to get admission on transfer from other Universities on production of transfer certificate, proof of classes attended, migration certificate, etc. not later than 1 month from the commencement of the semester. The attendance at lectures, performance in internal assessment in his/her credit shall be carried over on admission and shall be computed for the purpose of examination.

(b) A candidate shall have to apply for transfer in the prescribed format of the University.

25. **Rules for Admission on Transfer from other Colleges under Dibrugarh University:**

(a) Ordinarily, the University shall not allow inter-college transfer.

In a special circumstance, a candidate may be allowed to get admission on transfer from one college/institute to other college/ institute affiliated to/ permitted by Dibrugarh University on production of transfer certificate, proof of classes attended, migration certificate, etc. not later than 1 month from the commencement of the semester or the last date mentioned in the University Academic Calendar. The attendance at lectures, performance in internal assessment in his/her credit shall be carried over on admission and shall be computed for the purpose of examination.

No change in programme combination shall be allowed with transfer from one college/ institute to other.

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(b) A candidate shall have to apply for transfer in the prescribed format of the University.

26. The Provisions for Discipline and (b) Physical and Academic Infrastructure essential for conducting the 3-Year LL.B. / LL.B.(Hons.) Programmes are given at Annexure- II and Annexure-III respectively.

27. General:

(a) For any matter not covered under these Regulations for the Dibrugarh University Regulations for the 3-Year LL.B./ LL.B. (Hons). Programmes, 2014, the existing Dibrugarh University Rules, Ordinances and the Dibrugarh University Act, 1965 (as amended) shall be applicable.

(b) The Provisions for Discipline and (b) Physical and Academic Infrastructure essential for conducting the 3 Year LL.B./ LL.B. (Hons) Programmes are given at Annexure- II and Annexure-III respectively.

ANNEXURE IPROVISION FOR INTERNAL ASSESSMENT IN 3-YEAR LL.B./ LL.B. (HONS) PROGRAMMES**28. Distribution of Marks in Internal Assessment:**

Distribution of 20 marks for internal assessment shall be as follows: -

First Sessional Examination	5 marks
Second Sessional Examination	5 marks
Viva-voce Examination	5 marks
Group Discussion/ Seminar/ home assignment	5 marks

29. Procedure of Internal Assessment:

- 29.1 The sessional examinations shall be held as per the Academic Calendar of the University.
- 29.2 The Director/principal in consultation with the teachers **will notify from time to time the exact dates** of sessional examinations, viva-voce examinations and group discussions/ seminars.
- 29.3 Each sessional examination will be of **1½ hour duration of total 50 marks in each paper**. The setting of question paper, invigilation duty, evaluation of answer scripts, viva-voce examination and all other activities connected with internal assessment will be done by the concerned teachers as part of their normal duty as teacher of the paper and **will not be entitled to any extra remuneration**.
- 29.4 After evaluation, the **answer scripts should be shown to the students concerned and correction should be made, if needed**. After this, the answer scripts should be collected back from the students. The entire process of evaluation of a sessional examination should not take more than 10 days from the date of examination.
- 29.5 If a student misses any of the sessional examinations for valid reasons, as evidenced by medical certificate or other authentic documents, the teachers concerned may allow the student a separate examination using the teachers' own discretion.
- 29.6 It is **recommended that 1 (one) paper in semester system should be taught by not more than two teachers**. The concern teachers of a paper should cooperate in conducting the internal assessment of that paper.
- 29.7 The concerned teacher(s) should submit the internal marks in proper marksheet along with the answer scripts to the Principal/Director at least two weeks before the filling up of examination forms begins for that semester. The Principal/Director will send the internal marks of all the papers to the controller of examinations before the end of the semester examinations. But the answer scripts of sessional examinations and other records will be kept in the custody of the Principal/Director for future references for a minimum period of 1 year.
- 29.8 There shall be no provision for repeat/ betterment in the internal assessment. If a student fails to attend in any sessional examination for unavoidable reasons, the concerned programme teacher may allow the student to appear in a separate examination at his/ her own discretion.

ANNEXURE- II

PROVISIONS OF DISCIPLINE

30. Disciplinary Provisions:

- 30.1 Every student shall maintain high standard of peace and tranquillity, ideal conduct, cleanliness and discipline in class room and within the university or college campus.
- 30.2 No Students shall shout and scream or commit acts of miss-behaviour with his/her fellow students.
- 30.3 Ragging in any form is strictly prohibited and would attract severe disciplinary action including the punishment of expulsion from the college.
- 30.4 Obscene and indecent behaviour shall invite strict disciplinary action including expulsion from the college.
- 30.5 Sexual harassment, or any practice derogatory to human dignity and personal privacy are strictly prohibited. Anyone found indulging in such act would be placed before the committee on sexual harassment of the University/College for taking immediate & appropriate strong action.
- 30.6 Library is maintained and managed in accordance with the rules framed for the library. It is mandatory for all students to strictly adhere to the rules. Non-compliance shall meet strong disciplinary action.
- 30.7 These disciplinary regulations are deemed to be known to all students of the college.

31. For any matter not covered under this regulation for semester system, the existing University rules and the Dibrugarh University Act, 1965 (as amended up-to date) shall be applicable.

32. The above rules and guidelines are provisional and subject to modification by the University Authorities from time to time.

33. Board of Studies (BoS):

The BoS may, from time to time design various programmes in law taking into account the development of the law in various field of study.

ANNEXURE- IIIPHYSICAL AND ACADEMIC INFRASTRUCTURE34. **Physical Infrastructure:**

- 34.1 **Definition:** Institution means a Centre of Legal Education (CLE) which includes constituent and affiliated law colleges and Centre for Juridical Studies (CJS).
- 34.2 **Minimum Capital Fund Requirement:** Each Law College or the Centre of Legal Education before seeking affiliation with the University and approval of Bar Council of India for the same shall have a minimum capital fund of Rupees ten lakhs to be kept into a Bank account to be used for any future exigencies and development of the Institution. The Account is to be jointly operated by the Secretary or Principal with the Registrar of the University or his authorized agent.
- 34.3 **Freehold or Leasehold Property:** Each Law College or the Centre of Legal Education providing education in law must have either freehold or long leasehold land adequate to provide academic buildings, library, indoor and outdoor sports facilities, halls of residences for male and female students separately, as the case may be, in the name of the Centre of Legal Education or Organization running the Centre of Legal Education. However, lease in the name of the Centre of Legal Education shall be for a period of not less than ten years. Such Institutions are further regulated by the affiliation regulation of the University and as guided by the UGC, based on the size of its student population, faculty requirement infrastructure facilities, library space requirement, indoor and outdoor games facilities and other requirements.
- 34.4 **Academic Building:** There shall be the academic building to provide separate class room for general class for each section sufficient to accommodate 60(sixty) students as per the requirement of per student floor space as specified by the University Grants Commission or such other standard setting body like BCI etc. and also such other rooms for tutorial work, moot court room exercises, common room for male and female students and adequate library space for keeping books, periodicals, and journals. The library shall also have adequate reading space for at least 25% of the enrolled students according to per capita reading space.
- 34.5 **Library Building:** There shall be adequate space in the library for computer facility with access to Internet and national and international library access and databases.
- 34.6 **Games Facilities:** There shall be facilities for indoor and outdoor games and sports.
- 34.7 **Halls of Residence:** There may be facility required for halls of residence separately for males and females students constructed on the direction and specification by UGC or any such other standard setting body for affiliating an Institution.
- 34.8 **Laboratories:** Colleges/CLE running 3yr unitary law degree programme shall have adequate laboratory facilities in various programmes of studies, if offered in the curriculum for Science, Engineering and Technology programmes along with law programmes. The standard of such laboratory, per capita space, equipment's, supplies, and other facilities shall be as specified by the UGC and as per affiliation regulation of the University.
- 34.9 **Organizational Structure of a College/CLE:**
- 34.9.1 **Constituent College:** A constituent college or a CLE constituted by the University shall be run by the University and all properties, assets, and the academic and academic support services shall be required to be recorded in the name of the University.

- 34.9.2 **Affiliated College:** An affiliated college or a Centre of Legal Education can be run by a Non-profit organization, like a Public Trust, Societies registered under Union or State law, or a Non-Profit Company. All properties, assets, and the academic and academic support services shall be required to be recorded in the name of the institution or college.
- 34.9.3 **Bank Accounts and Funds:** All bank accounts and funds of an affiliated college or a centre of legal education shall be jointly operated by the Manager/ Secretary designated by the Trust, Society, or the Non-Profit Company, as the case may be, with the Principal or the Head of the Institution. Records relating to finance shall be kept in safe custody by the Principal or the Head of the Institution in the Office of the Institution or college.
- 34.9.4 **Records of the Institution or College:** All records of the institution or college, like academic and other organizational records and the meeting proceedings, shall be kept in safe custody by the Principal or the Head of the Institution or College in the Office of the Institution or College and shall remain accessible to all the authorities.

35. Academic Infrastructure:

- 35.1 **Minimum Library Requirement:** To start with a Law Library shall have a set of AIR Manuals, Central Acts and Local Acts, Criminal Law Journals, SCC, Company Cases, Indian Bar Review, **Selected Judgments on Professional Ethics** (*Published by the Bar Council of India Trust, 21, Rouse Avenue Institutional Area, New Delhi – 110002, Phones No. 3231647, 3231648, Fax: 3231767, E-mail: bcindia1@vsnl.com*) and **Journals** with the back volumes for at least ten years and also such number of text books in each subjects taught during the period according to the minimum standard ratio of ten books for each registered students. For running unitary program, text books of such other subjects are also to be kept in the similar minimum ratio. The minimum investment in Library in each academic year shall be Rupees Fifty Thousand for one stream and Rupees One Lakh for both the streams.
- 35.2 **Whole Time Principal:** There shall be a whole time Principal for each affiliated or constituent college who shall have Master's Degree in law with Ph.D. in Law with 10 years teaching experience and other minimum prescribed qualification in law as prescribed by the UGC/BCI.
- 35.3 **Core Faculty:** There shall be sufficient number of full time faculty members in each affiliated or CLE to teach each subject at all point of time for running programmes who can be supported by contractual, part time, guest or visiting faculty. The **core faculty, with both streams** (i.e. 3yr. & 5yr law programmes) in operation, there shall be **minimum of 6 (Six)** in the first year of the approval, **8 (eight)** in the second year and **10 (ten)** in the case of third year **for teaching law papers.**

For the **3yr. Law Programme, with two sections**, without the honours program, there shall be **minimum of 4 (four)** core faculty in the first year, **6 (six)** in the second and **8 (eight)** in the third year in addition to the Principal.

Provided that a CLE intending to run any **specialized/honours programme**, must have **minimum of 3 (three)** faculty in the group in which specialization/honours programmes are offered.

Provided further that each regular faculty shall take as many classes in the subject or subjects as may be assigned to them preferably on the basis of standard prescribed by UGC/BCI. The Teaching/Working load of contractual teachers shall be as such as determined by UGC/Dibrugarh University.

Provided further, if the CIE approved to run professional programmes, falls short of required full time faculty, the new admission in the programmes may be required to remain suspended until required number of faculty is procured.

- 35.4 **Minimum Qualification needed for the Faculty:** Full-time faculty members including the principal shall be holders of a Master's degree in Law or as prescribed by UGC / BCI. However, faculty for teaching practical/clinical programmes may be appointed from the judicial officers or retired judicial officers or from the Bar. Visiting faculty from the Bar, bench or academy shall have a minimum professional experience of ten years.
- 35.5 **Salary Scale:** The salary paid to full-time faculty members including the principal shall be according to the scales recommended by the UGC from time to time with other benefits as applicable. A college may however have faculty whose remuneration is based on contract, provided the remuneration is comparable with or more favourable to the faculty in comparison with the UGC Scale, and salary to all faculty members shall be paid through account payee cheque.
- 35.6 Any other matter not covered this Regulation shall be dealt by the Dibrugarh University Act, 1965 (as amended) and Bar Council of India Legal Education Rules.

