OFFICE OF THE REGISTRAR :: DIBRUGARH UNIVERSITY :: DIBRUGARH

Ref No.: DU DU/Admn/AR/E-229/NIQ/2019/43 Date: 18/12/2023

SHORT NOTICE INVITING QUOTATION

Sealed quotations are invited from reputed wholesale dealers/agencies/suppliers for the supply of Household Items/Accessories for the Dibrugarh University Guest House as per particulars mentioned below. The quotations will be received by the undersigned on or before 02/01/2024 up-to 11:30 A.M. and will be opened on 02/01/2024 at 02:30 P.M. in the presence of the intending quotationers or their authorized agents.

Sl. No.	Particulars	Qty.
01	Bath Towel (Large Size for VIP Person)	30 Nos.
02	Hand Towel	15 Pair
03	Pillow Cover (white stripes)	60 Nos.
04	Bed-Cover Double Size (for Deluxe Room)	03 Nos.
05	Bed-Cover Double Size (for Suite Room)	03 Nos.
06	Bed-Cover Double Size (for Standard Room)	03 Nos.
07	Pillow (Good Quality)	30 Nos.

Terms and Conditions:

1. No separate quotation paper will be issued from the office. Quotation should be submitted in the Supplier's Letter Pad with supporting documents.
2. The University reserves the right to accept or reject any or all the quotations without assigning any reason.
3. The quotation should be addressed to the "Registrar, Dibrugarh University, Dibrugarh – 786004" super scribing the Quotation Notice Number on the envelope.
4. In the event of any kind of holiday, the quotations shall be opened on the next working day.
5. Any kind of Taxes/GST (if any) or any kind of installation or other charges must be clearly indicated in the quotation.
6. The tendering firm must have proper PAN/GST No. and the same shall have to be enclosed with the quotations.
7. The quantity mentioned above may be increased or decreased at the time of placing order as per requirement.
8. The tendering firm must have a permanent establishment at Dibrugarh, Assam.

Sd/-
Registrar
Dibrugarh University
Dibrugarh

Copy to:

1. The Deputy Registrar (F&A) i/c, D.U. for favour of kind information.
2. The Programmer, D.U. for information and necessary action.
3. Notice Board

Sd/-
Registrar
Dibrugarh University
Dibrugarh