

No.: DU/Ex/JCE/B/Blank Scripts/2023/101

Date: 14-08-2023

To.

The Principal/ Director,

All affiliated/permitted Colleges/ Institutes under Dibrugarh University.

Sub.: Request to furnish information regarding Stock Position of Blank Answer-scripts & Additional Sheets for the forthcoming examinations.

Madam/Sir,

In order to ensure smooth conduct of University examinations and as directed, I would like to request you to furnish the detailed information regarding balance stock position of the blank answer-scripts and additional sheets as well as fresh requirement of the same for the forthcoming examinations.

You are also requested to furnish the above information through email id: coe@dibru.ac.in on or before 31<sup>st</sup> August, 2023, in the proforma enclosed as Annexure. Kindly note that, the Annexure may also be downloaded from the University website.

Looking forward for your kind cooperation. Thanking you.

Yours truly,

Joint Controller of Examinations (B)

Dibrugarh University.

For favour of kind information.

## Copy to:

- 1. The Hon'ble Vice-Chancellor, Dibrugarh University.
- 2. The Registrar, Dibrugarh University.
- 3. The Controller of Examinations, Dibrugarh University.
- 4. The Joint Controller of Examinations (C), Dibrugarh University for information.
- 5. The Dy. Controller of Examinations (A), Dibrugarh University for information.
- 6. The Programmer, DU, with a request to upload the letter along with the Annexure on the University website.
- 7. The S.O./Dealing Asstt., Exam Branch (B), DU for information & necessary action.
- 8. The Store in-charge, Exam Store, DU for information & necessary action.
- 9. Office file.

Joint Controller of Examinations (B)

Dibrugarh University.