

Minutes of the Tenth Meeting of the Internal Quality Assurance Cell, held on 26.07.2022

Members Present:

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| 1. Prof L.K. Nath, Vice Chancellor i/c, DU | Chairperson |
| 2. Dr. P.K. Kakoty, Registrar i/c, DU | Member |
| 3. Prof. S.C. Kakoty, Dept. Of Statistics | Member |
| 4. Prof. Surajit Borokotoky, Dept. of Mathematics, DU | Member |
| 5. Prof. D.K. Chakraborty, Dept. of Economics, D.U. | Member |
| 6. Dr. Amarjyoti Mahanta, Dept. of Economics, D.U. | Member |
| 7. Dr. Pankaj Dutta, Dept. of Physics, DU | Member |
| 8. Dr. Binod Chandra Bora, Joint Registrar (Acad) | Member |
| 9. Mr. P.K. Saikia, Member | Member |
| 10. Dr. Kakoli Gogoi, Dept. of History, DU | Member |
| 11. Dr. Lakhpriya Gogoi, Dept. Of English | Member |
| 12. Dr. Parthajyoti Hazarika, Department of Statistics, DU | Member |
| 13. Prof. Kalyan Bhuyan, Dept. of Physics, DU | Director, IQAC |

The Director, IQAC extended a warm welcome to all the Members and requested the Hon'ble Vice-Chancellor, D.U. to Chair the Meeting. The Chairperson requested Prof. Kalyan Bhuyan, Director, IQAC, D.U. to proceed with the agenda items.

Agenda Items

Item No. 1:

Presentation of the minutes of the last IQAC meeting.

Prof. Kalyan Bhuyan presented the minutes of the Ninth Meeting of the IQAC held on 14.02.2022 and requested for any comments on it by the Hon'ble members. The members expressed satisfaction over the minutes and unanimously decided to accept the minutes and the following resolution was adopted and confirmed:

Resolution:

Resolved that the Minutes of the 9th IQAC meeting held on 20.09.2021 be accepted.

Item No. 2:

Action taken report on the resolutions of the Ninth Meeting of the IQAC held on 14.02.2022.

The Director presented the Actions taken on the minutes of the last meeting of the IQAC and following resolution was adopted:

Resolution:

Resolved that the Action Taken Report on the resolutions of the Ninth Meeting of the IQAC held on 14.02.2022 be accepted.

Item No. 3.

Implementation of the Accessibility Guidelines and Standards for HEIs and Universities.

Prof. K. Bhuyan, Director, IQAC informed the members regarding necessity of implementation of Accessibility Guidelines for Divyangs as directed by the UGC and further quoted that whether policy decision is needed to implement the same. The Hon'ble Vice-Chancellor read out the UGC notification regarding Accessibility Guidelines and expressed his view that no policy decision is required to implement the same as the UGC has provided detailed Guidelines. Adding his view Prof. D.K. Chakraborty mooted that a three member audit team be formed to look into the loopholes in implementation of the Guidelines with the following terms of reference (ToR):

- i. To conduct physical audit of all facilities for Divyangs.
- ii. To suggest phase wise measures to be taken to implement the same.

After prolonged discussion the members expressed the importance of implementation of the Accessibility Guidelines and following resolution was adopted:

Resolution:

Resolved that a three member audit team be formed to ensure time-bound implementation of Accessibility Guidelines.

Item No. 4.**Mechanism for responding to learning needs of slow and advanced learners.**

The Director IQAC informed the members about importance of identifying slow learners and advanced learners and developing a mechanism to help the slow learners. Taking part in the discussion Mr. P.K. Saikia informed the members about London University where separate counselling sessions are organized for slow learners so that they can catch up with the advanced learners. Expressing his view Hon'ble Vice-Chancellor suggested that the Department of Education be assigned the responsibility of developing a mechanism to separate slow and advanced learners and suggest measures to uplift slow learners and following resolution was adopted:

Resolution:

Resolved that a mechanism be developed to identify slow and advanced learners and proper measures be taken to resolve their learning needs separately. Further resolved that the Department of Education be assigned the responsibility of developing the above mechanism.

Item No. 5**Establishment of a Centre / Division for Interdisciplinary Research.**

Prof. Bhuyan emphasized on setting up of Multidisciplinary/ Interdisciplinary Research Centre in the line of Centre for Multidisciplinary Research established by Tezpur Central University in the year 2020 to give a fillip to multidisciplinary/ interdisciplinary research in Dibrugarh University. Supporting his view Mr. P.K. Saikia mentioned about Centre for Innovation, Incubation and Entrepreneurship of Tezpur University in which he is also a member and suggested establishment of similar facilities in Dibrugarh University to get global acceptability of Research Papers. After a brief discussion on the matter following resolution was adopted:

Resolution:

Resolved that a Committee be formed to look after feasibility of setting up of Multidisciplinary/ Interdisciplinary Research Centre and to formulate a policy for the same.

Item No. 6**Submission of the SDG Survey Report.**

Prof. K. Bhuyan, Director, IQAC informed the members about submission of Sustainable Development Goal report by one member committee and presented a brief illustration of the report. Participating in the discussion on SDG report Prof. D.K. Chakraborty mentioned SDG as one of the major criteria of NEP and appreciated the initiative taken by the Director, IQAC for preparing the report and effort given one Member Committee Dr. (Ms) Objha Borah Hazarika, Assistant Professor, Department of Political Science for preparing and submitting the report before schedule time. He further requested the Director IQAC to send the SDG report to all Departments, Centres etc. with a forwarding letter for creating awareness on SDG.

Furthering the discussion Dr. Amarjyoti Mahanta suggested to insert SDG criteria in the annual reports of the Departments and Centres. The members unanimously opined that the SDG report should be placed before the Executive Council Meeting and praised Dr.(Ms) Borah Hazarika for preparing and submitting the report which will help the University on achieving SDG. The members further agreed on felicitating Dr.(Ms) Borah Hazarika with a citation and memento for the praiseworthy work done by her. After prolong discussion following resolutions were adopted:

Resolution: The report of the Sustainable Development Goal be placed before the Executive Council for further necessary action. SDG Report be sent to all the Departments and Centres for creating awareness on SDG and henceforth SDG will be made one of the criteria of the Annual Report submitted by the Departments and Centres. Further, Dr. (Ms) Objha Borah Hazarika, Assistant Professor, Department of Political Science be honoured with a citation and a memento for timely preparation and submission of SDG Report.

Item No. 7**Conduction of External Academic and Administrative Audit.**

Prof. Bhuyan enlightened the members about ongoing groundwork for conducting External Academic & Administrative Audit to be held on 06.09.2022 to 08.09.2022 and Prof. S.C. Kakoty, Department of Statistics has consented to give terms of reference for the same.

Item No. 8**NIRF Ranking of the University**

Director IQAC expressed dismayed over non-implementation of any of the measures suggested by the Committee constituted to look after the dismal performance of the University in the NIRF ranking which resulted in the repetition of similar performance once again. None of the suggestions like- guide-ship to contractual teachers, review of seat capacities of certain centres to maintain demand ratio, necessity of Scopus Indexed papers for appointment and promotion of teachers etc. Upon this Hon'ble Vice-Chancellor envisages on formation of a group to oversee implementation of suggestion given by this committee or any other committees. He further emphasized on the formation of any new committee where atleast 50% members should be newly appointed teachers who are yet to complete five years of regular services in the University.

The members also felt it necessary to conduct all faculty meet atleast twice a year and date for such meetings be incorporated in the Academic Calendar of the University.

To secure better NIRF ranking the members discussed about augmenting campus placement and proper record keeping of the placements provided. The members also expressed their displeasure over ignorance of the students about Training and Placement Cell. The Members discussed about training part be given more importance to prepare students for placements at various organisations. Mr. P.K. Saikia suggested involvement of professional trainers to train up the students. The members also envisages on forming an advisory committee for Training & Placement with industry related members. Dr. A. Mahanta suggested Soft Skill to be included as General Elective Subject. Prof. Kakoty called for formation of sub-committees to look into the broad parameters of the NIRF, viz, 01. Teaching Learning & Resource (TLR), Research & Professional Practice (R.P.), Graduate Outcome (G.O.) Out- reach and Inclusivity (O.I.). After thorough discussion following resolution was adopted:

Resolution: Resolved that the D.U. authorities be requested to look after the matters which resulted in poor performance in NIRF ranking and if required a committee be formed for proper implementation of the report submitted by NIRF review committee..


Item No. 9**Preparation of IIQA, SSR and AQAR**

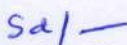
The Director, IQAC informed the members that 30% of the work for preparation of IIQA is complete.

Item No. 10**Any other matter**

The members opined that University Induction and the Departmental Induction Programmes be re-invigorated.

As there was no other matter for discussion, the meeting ended with a Vote of Thanks to and from the Chair.


Professor Kalyan Bhuyan
Director, IQAC
Dibrugarh University


Professor Jiten Hazarika
Vice Chancellor
Dibrugarh University