

Minutes of the Ninth Meeting of the IQAC, held on 14.02.2022

Members Present:

1. Prof L.K. Nath, Vice Chancellor i/c, DU	Chairperson
2. Prof. Jiten Hazarika, Registrar i/c, DU	Member
3. Prof. S.C. Kakoty, Dept. Of Statistics	Member
4. Mr. Sonaram Gogoi, Kumarnichiga	Member
5. Prof. Surajit Borokotoky, Dept. of Mathematics, DU	Member
6. Prof. D.K. Chakraborty, Dept. of Economics, D.U.	Member
7. Dr. Dip Saikia, Principal, Digboi College	Member
8. Dr. Mridul Gogoi, President DUEA	Member
9. Dr. Pankaj Dutta, Dept. of Physics, DU	Member
10. Dr. Kakoli Gogoi, Dept. of History, DU	Member
11. Dr. Lakhpriya Gogoi, Dept. Of English	Member
12. Dr. Parthajyoti Hazarika, Department of Statistics, DU	Member
13. Prof. Kalyan Bhuyan, Dept. of Physics, DU	Director, IQAC

The Director, IQAC extended a warm welcome to all the Members and requested the Hon'ble Vice-Chancellor, D.U. to Chair the Meeting and the Chairperson requested Prof. Kalyan Bhuyan, Director, IQAC, DU to proceed with the agenda items.

Agenda Items

Item No. 1:

Prof. Kalyan Bhuyan presented the minutes of the Eighth meeting of the IQAC held on 20.09.2021 and requested for any comments on it by the Hon'ble members.

As no member placed any observation regarding the Minutes presented by the Director, IQAC the Members unanimously accepted the Minutes of the 9th Meeting

Resolution:

Resolved that the Minutes of the 8th IQAC meeting held on 14.02.2022 be accepted.

Item No. 2:

Action taken report on the resolutions of the Eighth meeting of the IQAC held on 20.09.2021.

The Director presented the Actions taken on the minutes of the last meeting of the IQAC and the members conveyed their satisfaction on the Action Taken Report of the 9th IQAC meeting held on 14.02.2022 and resolved as follows:

Resolution:

(i) Resolved that the Action Taken Report be accepted.

Item No. 3.

Implementation of Accessibility Guidelines Standards for HIEs and University.

Prof. Borkotokey read out the report of the Committee and pointed out the drawbacks of the University and matters to be given due importance for betterment in NIRF Ranking.

The Members discussed about introduction of the provision for fee waiver for a certain section of the students. Prof. D.K. Chakraborty emphasized on adding more facilities for physically challenged students and creation of separate wing for such students. Prof. S.C. Kakoty viewed that positive sides of the University should be highlighted widely. The members further opined that aggressiveness should be increased to recruit more students and certificate fees should be shown as alumni contribution as done by some other Universities. The Members finally agreed that appropriate authority should be directed to release incentives for Ph.D. Experts immediately delay of which hampers public perception of the University.

Resolution:

The members unanimously accepted the report submitted by the Committee and decided that the report should be placed before the next Meeting of the Executive Council.

Kalyan Bhuyan

Item No. 4.**Development of mechanism for measuring the level of attainment of PO's PSO's & COs.**

The members thoroughly discussed about a mechanism to be developed for measurement of Programme Outcome, Programme Specific Outcome and Course outcome and decided that committee formed for preparation of SLO be given responsibilities to look after the aforesaid outcomes.

Resolution:

Resolved that SLO Committee be entrusted to look after Programme Outcome, Programme Specific Outcome and Course outcome of the University.

Item No. 5**Incentives for Teachers/Officers/Employees/Students who receives state / national / international recognition / awards/ honours etc.**

The Director, IQAC put forward his views on incentivizing teachers/officers /employees/students in the form of Letter of Appreciation with a Memento or any other means who brings in laurels to the University by receiving state, national or international reorganizations/ awards/ honours etc. And the members unanimously agreed upon his views and the following resolution was adopted:

Resolution:

Resolved that a Committee be constituted to prepare modalities to honour teachers/officers /employees/students for receiving state, national or international recognition/ awards/ honours etc. and to suggest budgetary provision for the same.

Item No. 6**Adherence to the Code of Conduct.**

The Director, IQAC informed the members about importance of the adherence to the Code of Conduct and after a detailed discussion, it is decided that a separate committee be formed to monitor implementation of Code of Conduct and following Resolution was adopted:

Resolution:

Resolved that the IQAC Director be authorised to suggest a Committee to monitor adherence to the Code of Conduct.

Item No. 7**Submission of IIQA for 4th Cycle of Assessment and Accreditation by NAAC.**

The Director, IQAC informed about the submission of IIQA and subsequent groundwork preparation for 4th Cycle Assessment and Accreditation by NAAC. The members unanimously decided that necessary preparation should be made for NAAC Assessment in the last part the year 2022 and a letter drafted by Prof. S.C. Kakoty in this regard was accepted for submission to the NAAC.

Resolution:

Resolved that the 4th Cycle Assessment and Accreditation by NAAC be done in the last part of the year 2022 and the letter drafted by Prof. Kakoty be approved for communication with NAAC.

Item No. 8**Any other matter**

Good Practice: following measures were suggested by the members for Good Practice in the University:

- a. Grievance Redressal Cell be set up in all Departments of the University.
- b. Organogram be prepared for University.
- c. Students' Court be set up.

Kakoty

- d. An all teachers' meet be made a regular feature.
- e. CBCS Board Meeting should be conducted regularly.

The members also suggested greater involvement of Deans in the University Academics and Administration. Members also discussed about scope of felicitating i. Dr. Binita Pathak ii. Dr. Ankur Bharali iii. Prof. Surajit Borkotokey iv. Prof. Jiten Hazarika and v. Dr. Monoj Nath by sending them appreciation letters for their achievement in the field of research and academics. Finally Dr. Dip Saikia appreciated the initiatives taken by the University for ISO Certification and appointment of Prof. C.K. Kakoty and Prof. K. Bhuyan by the Govt. of Assam as members of the NAAC mentoring Committee for Colleges of Assam.

As there was no other matter for discussion, the meeting ended with a Vote of Thanks to and from the Chair.



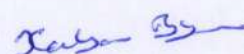
Professor Kalyan Bhuyan
Director, IQAC
Dibrugarh University



Professor Lila Kanta Nath
Vice Chancellor
Dibrugarh University

Action Taken Report on the Ninth Meeting of the IQAC Committee held on 14/02/2022

1. Report of the Committee constituted for analyzing the NIRF Ranking of the University: As resolved the report was submitted to the Registrar, Dibrugarh University for further necessary action.
2. Development of Mechanism for measuring the level of attainment of PO's, PSO's and CO's: The Committee is finalizing the report (as informed by the Chairperson of the Committee)
3. Incentives for teachers/officers/students who receive state/national/international recognitions/awards/honours etc.: A Committee has been constituted with Prof. As the Chairperson.
4. Adherence to the Code of Conduct: A Committee has been constituted with Prof. M.N. Dutta as the Chairperson and the committee has been periodically reviewing status.
5. Submission of IIQA for the 4th Cycle of Assessment and Accreditation by NAAC: Necessary steps has been taken.
6. Good Practice: (a) The Departments/Centres have been communicated from the Office of the Registrar.
(b) Organogram: Steps have been taken from the Office of the Registrar
(c) Students' Court: Communicated to the Office of the Registrar for further necessary action.
(d) All teachers' meet: Communicated to the Office of the Registrar for further necessary action.
(e) CBCS Board Meeting: Communicated to the Office of the Registrar for further necessary action.



(Prof. Kalyan Bhuyan)
Director, IQAC