

**OFFICE OF THE REGISTRAR :: DIBRUGARH UNIVERSITY
DIBRUGARH :: ASSAM
PIN: 786 004**



TENDER DOCUMENT

FOR

NAME OF THE WORK:

Supply, Installation and Commissioning of Trace Gas Analyzer at Centre for Atmospheric Studies, Dibrugarh University under ISRO-GBP Environmental Observatories Project.

TENDER No: DU/NIT-2022/File-V/127 Dated 17.06.2022

CUT-OUT SLIP

NAME OF THE WORK: Supply, Installation and Commissioning of Trace Gas Analyzer at Centre for Atmospheric Studies, Dibrugarh University under ISRO-GBP Environmental Observatories Project.

TENDER No: DU/NIT-2022/File-V/127 dated 17.06.2022

SUBMISSION DUE DATE & TIME : 01.07.2022 up-to 11.00 A.M.

FROM:

NAME:
ADDRESS

TO:

THE REGISTRAR
DIBRUGARH UNIVERSITY
DIBRUGARH, ASSAM

(To be pasted on the outer envelope containing "Technical"& "Commercial" bids



OFFICE OF THE REGISTRAR :: DIBRUGARH UNIVERSITY :: DIBRUGARH

No. DU/NIT-2022/File- V/127

Date: 17.06.2022

TENDER NOTICE

Sealed Tenders are invited from reputed manufactures/authorized dealers/suppliers for **Supply, Installation and Commissioning of Trace Gas Analyzer at Centre for Atmospheric Studies, Dibrugarh University under ISRO-GBP Environmental Observatories Project.** Detailed specification of the items, terms & conditions etc are given at Part-B. Last date of submission of Tender with all relevant papers is **01.07.2022 up-to 11:30 A.M.** to be submitted at the Office of the Registrar, Dibrugarh University, Dibrugarh, Assam.

Availability of Bid papers	From 17.06.2022
Last date for receipt of Bid	01.07.2022 upto 11:30 P.M.
Time & Date of opening of Bid	01.07.2022 at 02:30 P.M.
Place of opening of Bid	Office of the Registrar, DU
Cost of Tender Document	1000/- Non refundable
EMD	Rs. 50,000.00

The tender should be submitted in two separate sealed envelopes *i.e.* **Part - I TECHNICAL BID** and **Part – II FINANCIAL BID**. The technical bid shall be opened on above mentioned date and time and the financial bid of only those bidders who qualify in technical bid shall be opened on the same date or at a later date which shall be intimated to the tenderer whose technical bid are found to be valid. Dibrugarh University reserves all the rights to reject any or all the tenders without assigning any reason thereof.

Sd/-
Registrar
Dibrugarh University

Copy to:

1. The Deputy Registrar (F&A) i/c, D.U. for information.
2. The Programmer, D.U., with a request to upload the NIT at D.U. website.
3. Office File

Sd/-
Registrar
Dibrugarh University

Part A - Terms and Conditions

Part B - Specifications

PART A - TERMS AND CONDITIONS

GENERAL INFORMATION

The tender bids duly complete in all respects, along with the necessary documents should be submitted to the Registrar, Dibrugarh University, Assam. The Technical Bids so received, shall be opened on **01.07.2022 at 02:30 P.M.** in the Office of the Registrar, Dibrugarh University in the presence of the representatives of the bidders. The Financial Bids of the Tenderers shall be opened on the same date or at a later date to be intimated to the Tenderers whose Technical Bids are found to be valid. Right to reject any or all Tenders, without assigning any reason thereof is reserved by Dibrugarh University.

Terms and Conditions of Supply:

1. All the manufacturers/ authorized dealers should also give a brief profile about their company and the facilities available with them of the quoted items. Their turnover and important firms/ Government Institutes/ P.S.U.s *etc.* to which they are supplying quoted items, should also be mentioned.

2. The last date and time for the submission of the bids is 01.07.2022 up-to 11:30 A.M.

3. Suppliers shall submit the following documents along with their quotations:

- i) VAT/TIN/GST Registration No.
- ii) Technical specifications offered by the Supplier.
- iii) Technical compliance table
- iv) Technical literature regarding the offered products including pictures/sketch/diagrams *etc*

4. The rates should be mentioned in the **FINANCIAL BID** attached with the Tender Document as **ANNEXURE-II**. Each page of the tender shall be signed in full and stamped with the seal by the supplier. The supplier must clearly state in what capacity he/she is signing the Tender.

5. The supplier shall submit the tender in 02 (two) envelopes. The first envelope (Technical Bid) shall contain all the following documents and be sealed.

- Filled in Format Technical Specifications/Literature
- Valid copy of Trade License,
- PAN Card,
- Registration certificate of GST,
- Dealership/Manufacturing/Small Scale Industry (SSI) Certificate (if any)

The cost of tender of Rs. 1,000/- (Rupees One Thousand) only which is non-refundable, along with the Earnest Money of Rs. 50,000/- in the form of Demand Draft/Bankers Cheque in favour of the Registrar, Dibrugarh University, Assam payable at Dibrugarh University.

6. Supplier should read carefully all the instructions and terms and conditions, *etc.* before quoting rates.

7. The Technical Documents shall be opened, on 01.07.2022 at 02:30 P.M. or on the next working day if the offices of the University remain closed due to any reason.

8. Technical specifications of the equipment/accessories are given in **Annexure-I (Part B)**.

9. The delivery and installation should be completed within 30 days or as specified while placing of the order. No extension shall be granted to the vendors for the period of delivery, under any circumstances.
10. If the supplier fails to deliver the article as per the delivery schedule, the University shall be free to procure the balance/undelivered supply, at the risk and cost of the supplier, from other such suppliers.
11. The goods, articles, materials supplied by the supplier shall be accepted after inspection by an Officer authorized by the competent authority. No articles/materials which do not conform to the specifications laid down in the Terms and Conditions or damaged in transit shall be accepted.
12. The bills of the suppliers shall be paid by the University after all the equipment/accessories have been received, inspected, installed and commissioning as above.
13. Vendor must submit Compliance statement in tabular form comparing each specification of the quoted item with that given in the Tender Document **Part - B**.
14. The warranty period shall be for minimum **01 (One)** year or may be more as mentioned in the Tender Document.
15. In the event of any breach of the Terms and Conditions of the supply, the University may terminate the contract placed with the supplier and forfeit the Security Deposit of the supplier.
16. Whether OEM or Authorized Distributor/ Dealer a letter or a valid certificate of authorization of manufacturer shall be enclosed.
17. Copy of product literature and catalogue, testing report, Bureau of Energy Efficiency (BEE) rating, ISO certificate *etc.*
18. The quantity of item (s) may be increased or decreased at the time of placing order as per requirement.
19. Tenderers are advised to study all Technical and Commercial aspects, instructions, forms, terms and specifications carefully in the tender document. Failure to furnish all information required in the Tender Document or submission of a bid not substantially responsive to the Tender document in every respect will be at the tenderer's risk and may result in the rejection of the bid.
20. No advance payment or payment against Proforma invoice will be made. Payment will be made after receipt of materials in good condition.

Scope of the Work:

The bidder is required to undertake the following scope of work for setting up of smart classroom in Dibrugarh University:

1. The bidder should ensure proper installation of the Equipment in Dibrugarh University. Tender Committee may certify the successful installation with the certification of concerned Head of the Department.
2. Supply, Installation, Commissioning and Maintenance of infrastructure/equipment/accessories as per the Technical Specification mentioned in the document.
3. Provide training on use of supplied equipment/accessories, operations of all the hardware installed in the University to all the Teachers and also provide subsequent refresher training as and when required.

4. All equipment/accessories shall be delivered and installed at location/site of Dibrugarh University.
5. The bidder shall bear all the cost for the supply, installation and maintenance to the respective locations.
7. Bidders may note that bids are to be submitted as per the instructions laid out of this tender document. The selection of successful bidder would be in two steps:
 - Technical Bid
 - Financial Bid

Bid Opening and Evaluation of Bids

Opening of Bids

i) The Technical Documents shall be opened, on 01.07.2022 at 02:30 P.M. or on the next working day if the offices of the University remain closed due to any reason.

Evaluation of Bids

A two-stage procedure will be adopted in evaluating the proposals with the Eligibility criteria evaluation and technical evaluation completed entirely prior to any financial proposals being opened. Eligibility criteria and Technical Evaluation documents will be evaluated to ensure that all the stated criterions are met.

Bidders need to fulfill all the Qualification conditions mentioned in the request for proposal (RFP). The concern committee will examine the Bids to determine whether the bidders meet the eligibility criteria as per invitation of bid, whether the Bid format conforms to the RFP requirements, whether documents have been properly signed, and whether the Bids are generally in order.

Note:No bidder will try to influence directly or indirectly the members of the Technical Committee, and if found doing so, that bid shall summarily be rejected.

Summary:

- I) The bidder has to be eligible in all parameters as laid out in the eligibility criteria.
- II) Those found eligible shall be evaluated on Technical requirements as per the marks detailed at Table- of pageno-11.The bidders securing more than 40 marks should be invited for the 10 marks presentation.
- III) The total marks secured in technical evaluation including presentation shall be taken as a score of 70 %.
- IV) The balance of 30% shall be calculated by the financial evaluation.
- V) The Score calculation is reflected at QCBS

Evaluation of Technical Bids

The bidder must possess the requisite experience, strength and capability in providing the services necessary to meet the requirements as described in the bid documents.

As part of Technical Evaluation committee shall request qualified bidders to make a Technical solution presentation (which will carry 10 Marks) to an Evaluation Committee to be constituted for the purpose.

Evaluation of Financial Bids

The Technically qualified bidders shall be intimated about the date and time of financial bid opening through email. The Financial bids of thus short-listed bidder shall be opened publicly in the presence of up to two representatives from the respective bidders.

Department shall however not bind itself to accept the lowest and / or any bids and reserves the rights to accept / reject any bids, wholly or in part without assigning any reason. A Quality and Cost Based Selection methodology (QCBS) (detailed in section) will be employed.

Note: Technical evaluation shall comprise of two parts

- Eligibility Criteria
- Technical capacity evaluation

QCBS (Quality and Cost Based Selection)

The bid will be evaluated on QCBS methodology in the ratio 70:30 *i.e.* 70% weightage will be given to the technical evaluation and 30% weightage will be given to the financial bid.

The evaluation will consist of the following phases

- i. Evaluation of Eligibility Criteria and Evaluation of Technical bids (of eligible bidders in prequalification)
- ii. Evaluation of Financial bids (of Technically qualified bidders)
- iii. Combined evaluation of Technical & Financial bid

Technical Score calculation: The bidder with highest qualifying technical score (T1) will be awarded 100% score. Technical Scores for other than T1 bidders will be evaluated using the following formula:

$$\text{Normalized Technical Score of a Bidder (Tn)} = \frac{\text{Technical Score of the Bidder}}{\text{Technical Score of T1}} \times 100$$

Note: The score value is adjusted up to two decimal places.

Example: The bidder with the Highest Technical Score will be awarded 100 and other bidders will be awarded on percentile basis.

If the bidder with highest technical score is 90, then the T1 bidder will get (Tmax) 100. A bidder awarded 80 as technical score will get $(80/90) \times 100 = 88.88$

Financial Score calculation: The bidder with lowest qualifying financial bid (L1) will be awarded 100% score. Financial Scores for technically qualified bidders other than L1 bidders will be evaluated using the following formula:

$$\text{Normalize Financial Score of a Bidder} = \frac{\text{Commercial Bid of L1}}{\text{Commercial Bid of the Bidder}} \times 100$$

Note: The score value is adjusted up to two decimal places.

Example: If F1 is INR 110 and F2 is INR 120, then F1 will receive (Fmax) 100 and F2 will receive $[(110/120) \times 100] = 91.67$

Calculation of Composite Bid Score:

Technical and financial scores secured by each bidder will be added using weight age of 70% and 30% respectively to compute a Composite Bid Score.

The bidder securing the highest Composite Bid Score will be adjudicated as the most responsive Bidder for award of the Project.

The Composite Bid score will be calculated as follows:

$$B_n = (0.70 \times T_n) + (0.30 \times F_n)$$

T_n = Technical score of the bidder (out of maximum of 100 marks)

F_n = Financial score of the bidder (out of maximum of 100 marks)

B_n = Composite Bid score of the bidder

In the event the composite bid scores are 'tied', the bidder securing the highest technical score will be adjudicated as the Best Value Bidder for the award of the Project.

Eligibility Criteria

Sl. No	Eligibility Criteria	Required Details to be submitted
1	Non refundable bid document fee Rs.1000/- (One Thousand) only in the form of Demand Draft from any Nationalized/ scheduled Bank drawn in favor of Registrar, DU	The bidder should make arrangements to submit the original copy of the DD on or before the bid closing date at Office of the Registrar, DU
2	EMD of Rs. 50000/- (Fifty Thousand only) in the form of Demand Draft from any Nationalized/Scheduled Bank. The EMD of successful bidder is liable to be forfeited if the bidder revokes any terms of the bid within the validity period. EMDs given by unsuccessful bidders will be refunded after placing of work order to the Successful Bidder.	The bidder should make arrangements to submit the original copy of the DD on or before the bid closing date at the office of the Registrar, DU
3	The bidder should be profit making in the last three financial years and should have a positive net worth as on 1.1. 2021	Incorporation Certificate, Audited Balance Sheets of last 3 Financial year (2017-18, 18-19,19-20,
4	Goods and Service Tax Registration Certificates of Bidder/Prime Bidder issued by the concerned departments.	Copies of PAN, GST Certificates with registration number to be uploaded at https://assamtenders.gov.in
5	Bidder should have relevant experience and previous proof of successful completion of similar project in the govt. sector would be added advantage.	Work order and experience letters to be uploaded at https://assamtenders.gov.in
6	The bidder should not be blacklisted by govt. of India, State Govt. or UT	Submit an undertaking.
7	The bidder should have minimum of 5 years experience of dealing in Trace Gas Analyzer	Proof should be submitted with Technical Bid.

International Certification & Accreditation / Quality Certification will be added advantage. Relevant documents shall have to be submitted with the bid.

DESCRIPTION OF THE SELECTION PROCESS

STEP 1: RESPONSIVENESS OF BID

The Bids submitted by Bidders shall be initially scrutinized to establish “Responsiveness”. A Bid may be deemed “Non-responsive” if it does not satisfy any of the following conditions:

- a. It is not accompanied with a Demand Draft of Rs. 1000/- (non refundable) for the Bid Document.
- b. It is not received by due date and time as specified in this bid document.
- c. Conditional offers or if It does not contain sufficient information for it to be evaluated and/or is not in the formats specified
- d. It is not signed and /or sealed with stamp impression.
- e. It is not accompanied with a valid Earnest Money Deposit of Rs. 50,000/- (Fifty Thousand only) submitted in prescribed form (Refundable).
- f. It is not accompanied by a Power of Attorney for authorizing the representative of company.

The Bid shall be considered to be substantially responsive if it conforms to the preceding requirements without material deviation or reservation.

A bid once declared as “non-responsive” and rejected, cannot be made responsive by the bidder having corrected or withdrawn the non-conforming deviation or reservation

STEP 2: The “Responsive” Bids shall be evaluated in the following steps

EVALUATION OF CAPABILITY OF BIDDERS

A) TECHNICAL BIDS:

In this stage the capability of the Bidder in undertaking the Project would be assessed. The Bidders would be evaluated on parameters as defined in the Evaluation process section of this NIT.

The evaluation of the Bids shall be done by a Selection committee constituted by DU. The Bids will be evaluated based on a preset evaluation criteria outlined below. The bidder scoring the maximum marks would be considered as qualified & eligible and may be invited for discussions and presentation, if required. The distribution of marks is given in the evaluation criteria.

The evaluation shall be strictly based on the information and supporting documents provided by the bidders in the Bids. It is the responsibility of the bidders to provide all supporting documents necessary to fulfill the eligibility criteria.

In case, information required by DU is not provided by bidder, DU shall proceed with evaluation based on information provided and shall not request the bidder for further information. Hence, responsibility for providing information as required in this form

Evaluation Criteria for Technical Bids

Sl. No	Head	Marks
1	Financial Stability of the Vendor based on – a. Annual Turn Over (FY 2017-2018, 2018-2019, 2019-2020) b. Solvency (The applicant should be solvent during the last three financial years (FY 2017-2018, 2018-2019, 2019-2020)	10
2	Staff Resource Including Personal Details Key staff members with skills & competencies to manage the equipment.	10
3	Details of execution strategy /methodology of the Project	10
4	Experience in successfully installing Trace Gas Analysers in India <ul style="list-style-type: none">• More than 10 years -25 Marks• less than 10 years -15Marks• less than 5 years -5Marks	25
5	Presence in India and successful execution of any kind of education service related contract in any of the Indian states	10
6	Successful installation and commissioning of Trace Gas Analysers in minimum 5 institutions in India	15
7	Presentation on implementation methodology	10
8	National and International Recognition if any	10
Total -		100

The bidder should obtain minimum marks of seventy (70) as aggregate in the evaluation criteria of technical bids to have qualified for the next stage of financial bids. There shall be a presentation from the firms on their expertise, execution strategy, experience in this field and content of curriculum.

In case of less number of bidders, DU reserves the absolute right to award the contract to the best bidder.

B) FINANCIAL BIDS:

Financial bids of only those bidders will be opened who are found suitable and eligible as per technical bids. The bidder will have to submit Rates, inclusive of all duties, taxes and other levies, in Rupees.

The Authority is not bound to accept the lowest rate quoted by the Bidder. The authority reserves the right for cancellation of any tender or all the tenders without assigning any reason thereof.

Evaluation of Quotation:

A Tender Committee constituted for the said purpose will evaluate and compare quotations determined to be substantially responsive *i.e.* are properly signed and confirm to terms, conditions, specifications and qualifying conditions.

Award of Contract:

The contract is to be awarded on the basis of Quality and Cost Based Selection (QCBS) with technical weightage being 70 % and financial weightage being 30%.

Payment Terms:

Payment shall be made up subject to satisfactory supply and installation and commissioning of the equipment and accessories. No payment will be made for any damaged goods supplied.

Note:

The University reserves the right to:

- i. Accept/reject any/all tenders without assigning any reason thereof.
- ii. Revise the quantities at the time of placing the order without change in the rate quoted by the bidder.
- iii. Add/modify/relax or waive any of the conditions stipulated in the tender document whenever deemed necessary
- iv. Award the contract to one or more tenderers for the items covered by the tender.

Sd/-
Registrar
Dibrugarh University

PART-B

TECHNICAL SPECIFICATIONS

NO-NO₂-NO_x Analyzer

Specifications	
Principle	Chemiluminescence
Mounting	19" Rack Mounted
Preset ranges	0-0.05,0.1,0.2,0.5,1,2,5,10,20,50 and 100 ppm; 0-0.1,0.2,0.5,1,2,5,10,20,50,100 and 150 mg/m ³
Custom ranges	0-0.05 to 100 ppm; 0-0.1 to 150 mg/m ³
Zero noise	0.20 ppb RMS (60 second averaging time)
Lower detectable limit	0.40 ppb (60 second averaging time)
Zero drift (24 hour)	<0.40 ppb
Span drift (24 hour)	+/-1% full scale (24 hour)
Response time	40 seconds (10 second average time) 80 seconds (60 second average time) 300 seconds (300 second average time)
Precision	+/-0.4 ppb (500 ppb range)
Sample flow rate	0.6 liters/min.
Power requirements	220-240 VAC +/- 10%
Outputs	Selectable voltage, RS232/RS485, TCP/IP, 10 status relays, and power fail indication (standard)
Inputs	16 Digital Inputs (standard)
Approvals and certifications	U.S. EPA

Sulfur Dioxide Analyzer

Specifications	
Principle	UV Fluorescence
Mounting	19" Rack Mounted
Preset ranges	0-0.05, 0.1, 0.2, 0.5, 1, 2, 5, and 10 ppm, 0-0.2, 0.5, 1, 2, 5, 10, 20, and 25 mg/m ³
Extended ranges	0-0.05, 1, 2, 5, 10, 20, 50 and 100 ppm, 0-2, 5, 10, 20, 50, 100, 200, and 250 mg/m ³
Custom ranges	0-0.05 to 100 ppm, 0-0.2 to 250 mg/m ³
Zero noise	1.0 ppb RMS (10 second averaging time), 0.5 ppb RMS (60 second averaging time), 0.25 ppb RMS (300 second averaging time)
Lower detectable limit	< 0.5 ppb
Zero drift (24 hour)	Less than 1 ppb
Span drift (24 hour)	+/- 0.5% full scale
Response time	< 20 seconds (lag time) (60 second or less averaging time) < 100 seconds (rise time) < 100 seconds (fall time)
Precision	1% of reading or 1 ppb (whichever is greater)
Linearity	+/- 1% full scale < 100 ppm
Sample flow rate	0.5 liters/min. (standard)
Power requirements	220-240 VAC +/- 10%
Outputs	Selectable voltage, RS232/RS485, TCP/IP, 10 status relays, and power fail indication (standard)
Inputs	16 digital inputs (standard)
Approvals and certifications	US EPA

Ozone Analyzer

Specifications	
Principle	UV Photometric
Mounting	19" Rack Mounted
Preset ranges	0-0.05, 0.1, 0.2, 0.5, 1, 2, 5, 10, 20, 50, 100 and 200 ppm 0-0.1, 0.2, 1, 2, 5, 10, 20, 50, 100, 200 and 400 mg/m ³
Custom range	0-0.05 to 200 ppm 0-0.1 to 400 mg/m ³
Zero noise	0.25 ppb RMS (60 second averaging time)
Lower detectable limit	0.50 ppb
Span Drift	<1% full scale per month
Zero Drift	<1 ppb/24 hour; <2 ppb/7 day
Response time	20 seconds (10 second lag time)
Precision	1.0 ppb
Linearity	+/- 1% full scale
Sample flow rate	1-3 liters/min.
Power requirements	220-240 VAC +/- 10%
Outputs	Selectable Voltage, RS232/RS485, TCP/IP, 10 Status Relays, and Power Fail Indication (standard)
Inputs	16 digital inputs (standard)
Approvals and Certifications	US EPA

Notes:

- 1) 10Ltr Aluminum Gas Cylinders with Double Stage SS316 Regulators with
 - Span Calibration Gas – NO
 - Span Calibration Gas – SO₂
- 2) Inbuilt Ozone generator in the ozone analyzer.
- 3) Supervision for Startup, Calibration and Commissioning of offered analyzers.
- 4) Warranty: 12 months from Commissioning or as per manufacturers' policy

Signature :

Date.....

Name :

Address :

.....

.....

Mobile No.....

ANNEXURE-II**Supply, Installation and Commissioning of Trace Gas Analyzer at Department of Physics,
Dibrugarh University under ISRO-GBP Environmental Observatories Project.****CHECK LIST OF DOCUMENTS ENCLOSED**

Sl. No.	CHECKLIST	COMPLIANCE
1.	Earnest money deposited (Please mention DD no.)	
2.	Tender Fee deposited (please mention DD No.)	
3.	Quoted by Manufacturer/Authorized dealer	
4.	Whether the firm has been blacklisted by any Govt./ Deptt./Institution	
5.	Annual Turnover during last 2 years	
6.	Valid authorization letter from the OEM with reference to the specific Dibrugarh University tender	
7.	Two bid system, Technical and Financial bids for each item in separate and sealed covers	
8.	Whether PAN/GST/Trade License submitted	
9.	Detailed technical literature, specifications, relevant documents/quotations	
10.	Submit list of similar supplies or projects undertaken	
11.	Warranty/Guarantee of equipment/accessories is provided by the bidder	

Date:

Place:

SEAL AND SIGNATURE OF
PROPRIETOR/MANAGER/
REPRESENTATIVE OF THE FIRM ON
BEHALF OF THE FIRM

FORM -A
TENDER Letter Performa

To,

The Registrar
Dibrugarh University
Rajabhetta, District-Dibrugarh
Assam, Dibrugarh - 786004

Sub: Tender for **Supply, Installation and Commissioning of Trace Gas Analyzer at Department of Physics, Dibrugarh University under ISRO-GBP Environmental Observatories Project.**

Sir,

The undersigned have read and examined in detail all the TENDER documents pertaining to your assignment-do hereby expresses the interest to do the work as specified in the scope of work in TENDER document and agreed to all terms and conditions as specified in the scope of work in TENDER document.

Sl. No	Description	Response
1.	Name of the Vendor	
2.	Address	
3.	Name, designation of the person to whom all references shall be made.	
4.	Telephone (with STD code)	
5.	Mobile No. of the contact person	
6.	E-mail of the contact person	
7.	Fax No. (with STD code)	

We have enclosed the required documents as per Form A.

I/We hereby declare that my/our proposal/bid is made in good faith and the information contained is true and correct to the best of my/our knowledge and belief.

Thanking you,

Yours faithfully,

(Signature of the Applicant)

Name:

Designation:

Seal:

Date:

Witness by –Signature:

Name:

Address

Date:

Place

FORM-B

DETAILS OF EXPERIENCE

Sl. No.	Name and Address of the client	Date of start of the work	Date of completion	Quantity	Cost of the Project
1.					
2.					
3.					
4.					
5.					

Note: Please also note that copies of work orders and satisfactory completion certificate from the customers shall be required to be submitted for all the references mentioned above. If required, you are free to attach extra sheets.

Proforma – I

Declaration Regarding NON – Blacklisting

Date :

To

The Registrar
Dibrugarh University
Dibrugarh-786004

Sub : Tender for **Supply, Installation and Commissioning of Trace Gas Analyzer at Department of Physics, Dibrugarh University under ISRO-GBP Environmental Observatories Project.**

Dear Sir,

In response to your TENDER ref. No....., as a Proprietor/ Director/ Owner of M/S....., I/We hereby declare that our Press is not blacklisted by Government of Assam or Assam Government under taking Organization or any Education Institution/University as well as there are no criminal cases against company.

Also our Company is having clean legal records. Also there are no open legal cases / petitions in any of the courts / high courts related to our service.

Thanking you;

Signature of Authorized Signatory with Name, Designation & Seal

PROFORMA – II

BIDDER’S AUTHORISATION CERTIFICATE

To,

The Registrar
Dibrugarh University
Dibrugarh-786004

Sub : Tender for **Supply, Installation and Commissioning of Trace Gas Analyzer at Department of Physics, Dibrugarh University under ISRO-GBP Environmental Observatories Project.**

Dear Sir,

....., is hereby authorized to sign relevant tender documents on behalf of the Company in dealing with TENDER of reference.....dated..... He/She is also authorized to attend meetings and submit Technical and commercial information as may be required by you in the course of processing above said tender.

Thanking you,

The Specimen signature of the authorized person is as:-

AUTHORIZED SIGNATORY

Name:

Seal: