



OFFICE OF THE REGISTRAR: : DIBRUGARH UNIVERSITY: : DIBRUGARH

No. DU/RG/B.01.07/NIQ/2022/5056

dated: 10.05.2022

NOTICE INVITING QUOTATION

Sealed quotations are invited from reputed firms/suppliers/vendors for the supply and affixing Aluminium Printing Plate (golden colour) as per the particulars/specifications mentioned below. The quotation(s) shall be received at the office undersigned on or before **20/05/2022** up to 11:30 A.M and the bids/quotations will be opened on the same date at 2:30 P.M., in the presence of the intending quotationers or their authorized agents.

Sl. no.	Particulars/Specifications	Qty.
1.	Aluminium Printing Plate (golden colour) Measuring : 10'' x 4'' The Plates should be affixed with screw and 10mm mirror cap.	178 nos.
2.	Solid Acrylic LED Letters (measuring 14'' per Letter)	24 nos
3.	Base made of Aluminium Composite Panel (ACP) board (measuring Length 15' X Breadth 2')	01 no.

Terms & Conditions:

1. No separate quotation paper will be issued from the office of the undersigned. Quotation should be submitted in the supplier's Letter Pad with all supporting documents.
2. The University reserves the right to accept or reject any or all the quotations without assigning any reason thereof.
3. Interested parties should address the quotation to the '**Registrar, Dibrugarh University, Dibrugarh-786004**' super scribing the Quotation notice number on the envelope.
4. In event of any kind of holiday, the quotations shall be opened on the next working day.
5. Any kind of GST/Taxes (if any) or any kind of other charges apart from the price of the equipment/item/commodity must be clearly indicated in the quotation.
6. The tendering firm must have a PAN/GST No. and the same shall have to be enclosed with the quotation.
7. The quantity mentioned in specification above may increase or decrease at the time of placing the order as per requirement.
8. The item/equipment should be delivered at site i.e. Dibrugarh University.
9. The tendering firm must have a permanent establishment in Dibrugarh.
10. Payment shall be made only after the material(s)/item(s)/equipment are received in good condition and the same is affixed/fitted on the allotted site
11. The selected bidder shall have to deliver the item(s) as specified within 15 (fifteen) days from the date of receipt of the purchase order failing which the purchase order will automatically become null and void.

Sd/-
Registrar
Dibrugarh University
Dibrugarh

Copy to:-

1. The Joint Registrar (Admn.), D.U. for information
2. The Deputy Registrar (F&A) i/c, D.U. for information
3. The Programmer, D.U. with a request to upload the same on the University website.
4. Office file.

Sd/-
Registrar
Dibrugarh University
Dibrugarh