



## **DIBRUGARH UNIVERSITY**

DIBRUGARH ♦ PIN – 786 004 ♦ ASSAM

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### **FORMAT OF APPLICATION FOR SEED MONEY/START-UP GRANT**

#### **Section A : Personal Information**

1. Name of the Teacher :
2. Department :
3. Date of Joining in the University (in Regular Post) :
4. Sex :
5. Mobile No. :
6. E-mail Address :
7. Present Residential Address :
8. Professional Achievements (Briefly) :
9. Publications :

#### **Section B: General Information**

1. Project Title (Should be focused not exceeding 15 words):
2. Name of the Teacher/Teachers in case of joint proposal
  - (i)
  - (ii)
  - (iii)
  - (iv)
3. Whether project activities require any clearance form relevant authorities in respect of any environmental/legal/ethical issues? Yes / No
4. Duration (months) :

5. Budget :  
 (a) Non-Recurring Expenditure

SI.No.	Name of the item	Tentative Cost (₹)

- (b) Recurring

SI.No.	Item/ Head of Expenditure	Tentative Cost (₹)

Total = ` ..... (Non-Recurring + Recurring)

### Section C : Technical Details

1. Title (not exceeding 15 words) :
2. I. **Statement of the problem** (Max.100 words)
  - i. State the main problem you seek to address:
  - ii. Why is it important to solve it?

- II. **Suggested solution** (Max.150 words):

(Describe how the proposal will lead to a novel and effective solution, **based on a scientifically and technically sound concept** and keeping in view of the necessity and local availability of resources, Outline your idea or solution you plan to develop.)

3. **Review of Status** – (Max.100 words):
4. **References** :
5. **Proposed Objectives** (Max. 3 focused objectives be included):

i.	
ii.	
iii.	

6. **Methodology** (Max.100 words):  
*(Describe how the project will address the societal challenges in a sustainable way. Also explain how and in what way, the project will contribute to the advancement of knowledge in the subject/topic. Support with defined steps/relevant process details, e.g. flow chart, model, survey procedure, protocols, engineering design/schematic/layout plan - as applicable to achieve the stated objectives)*
7. **Work Plan** (Max.150 words):
  - i. **Phase wise work plan of action with time line and deliverables in tabular form.**
  - ii. **Technology Development/Adoption/Modification, if applicable**  
 Information should be provided on the scale of operation, minimum economic viable scale, estimated cost and likely benefits of the proposed technological intervention):
  - iii. Institutions / place where detailed lab/field testing or experiments will be carried out:

iv. **Expected outcome (Max.100 words):**

8. **Environmental, Legal and Ethical Issues:**

(Explain any environmental, legal and ethical compliance issues. Please mention how these will be addressed & enclose clearance certificate from concerned authorities, if required)

**ENDORSEMENT FROM THE CHAIRPERSON, DRC OF THE DEPARTMENT / CENTRE**

Project title : \_\_\_\_\_

\_\_\_\_\_

1. Certified that the Department/Centre welcomes participation of Dr./Shri/Smt./Km. \_\_\_\_\_  
\_\_\_\_\_ for the project.
2. Certified that the equipment, other basic facilities and such other administrative facilities as per terms and conditions of the grant, will be extended to investigator(s) throughout the duration of the project.

Name and signature of Chairperson, DRC.  
Department / Centre \_\_\_\_\_

Date & Seal

## CERTIFICATE FROM THE APPLICANT

Project title : \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

1. I/We agree to abide by the terms and conditions of the guidelines.
2. I/We did not submit this or a similar project proposal elsewhere for financial support.
3. I/We have explored and ensured that equipment and basic facilities will be available as and when required for the purpose of the project. We shall not request financial support under this project, for procurement of these items.
4. We have enclosed the following materials:

<b>ITEMS</b>	<b>NUMBER OF COPIES</b>
(a) Endorsement from the Chairperson, DRC of the Department / Centre	1 (One)
(b) Copies of the Proposals	3 (Three)

Name & Signature of PI

Name & Signature of Co-PI