

CENTRE FOR MANAGEMENT STUDIES

Dibrugarh University: Dibrugarh 786004 (Assam)



Ref: DUCMS/Notice/501/2021/10-002

Date: 06.10.2021

MTTM ADMISSION PROCESS : SESSION 2021 – 23

The students in the First Provisional Admission List (General – 16 candidates, as well as Reserved – 7 candidates) can take their admission to the MTTM Programme by paying an amount of ₹ 18358/- (Eighteen Thousand, Three Hundred and Fifty-Eight) only online through **SBI Collect** till **08.10.2021 midnight (11:59 p.m.)**. The payment receipt will be sent via WhatsApp to 8876240653. The guidelines for making the payment via SBI Collect is attached herewith.

It is clearly informed that candidates who take admission AFTER or BEFORE the pay-by date and time will not be considered admitted and any loss (financial or otherwise) will be the sole responsibility of the concerned candidate.

Admitted students will submit a set of self-attested photocopies of all testimonials, a Student Undertaking (to be made available in the Centre's website) and online payment acknowledgement along with a one-time payment of ₹ 3600/- (Three Thousand Six Hundred) only in cash at the Centre's Office when classes will start physically. The cash amount has to be paid against the Centre's Official Blazer, T-shirt, Centre's Annual Magazine, and other miscellaneous fees.

K Ceenhomin

(Kumud Chandra Goswami) Chairperson, CMSDU



DIBRUGARH UNIVERSITY

Instructions for making payment through State Bank Collect

Please Follow the Instructions given below for making your fee payments to Dibrugarh University through SB Collect using Internet Banking, Debit Card/Credit Card or UPI.

Steps to be followed:

- Access https://www.onlinesbi.sbi/sbicollect/icollecthome.htm
- Click Checkbox to accept 'Terms & conditions' and then click on 'Proceed'.
- Select State of Institution as 'Assam'.
- Select Type of Institution as 'Educational Institutions' and click on 'Go'.
- Select the Name of the institution as **"Dibrugarh University**". (Just typing 'Dib' will display the University name). Click on **"Submit"**.
- Select the **payment category** as **Admission Fee_MTTM** from the available options.
- On the next screen a form will be displayed, where you have to enter some information like Name, Mobile No, Email id, etc. In the field, Admission to, select **1st Semester**. After filling up the form click on **"Submit"**
- On the next screen, verify the details and click on 'Confirm'
- On the next screen, select the appropriate "Mode of Payment" from the various options like Net Banking, Debit Card, UPI etc. Avoid Google Pay, Phone Pe, etc.
- Now you will be taken to the corresponding online payment page where you can **pay online** providing the required details.
- After successful payment, **print/save the receipt** for your record.

Please Note: Before making online payment, you should know the SINGLE TRASACTION LIMIT as well as DAY TRANSACTION LIMIT of your Debit card/Credit Card/Internet Banking/UPI facility. If the amount to be paid through SB Collect is more than the limit, the transaction will not be successful.

In case of transaction failure

If money is deducted from your account and SB collect payment shows message that Transaction not successful or Transaction failure, please take up the matter with the following email IDs: **inb.cinb@sbi.co.in** and **sbcollect@sbi.co.in**. Please, preferably lodge online complaint on Toll Free Customer Care Contact Number with your Bank (take down the Complaint Ticket Number and also forward formal email quoting that Ticket Number to Customer Care email ID of that Bank). During lodging complaint please use the words / terms as **"CHARGE BACK COMPLAINT"**.

Screenshots of the Steps for a Sample Transaction



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	Select Payment Category *	Admission Fee_MTTM		
	Name of the Student *	XYZ		
	Application no/Roll no/Regn No *	1234		
	Father Name *	ABC		
	Mobile No *	1234567890		
	Email ID *	xyz@gmail.com		
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	Admission Fee *	1050	Fixed:Rs.1050	
	Course Fee *	15750	Fixed:Rs.15750	
	Library Fee *	210	Fixed:Rs.210	
	Union_Magazine Fee *	625	Fixed:Rs.526	
	SAF Fee *	105	Fixed:Rs.105	
	Development Fee *	420	Fixed:Rs.420	
	Internet Fee *	210	Fixed:Rs.210	
	Sports Board Fee *	53	Fixed:Rs.53	
	Student Safety Insurance *	35	Fixed:Rs.35	
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	Please enter your Name, Date of Birth (For Per This is required to reprint your e-receipt / remitts	sonal Banking) / Incorporation (F- ince(PAP) form, if the need arises.	or Corporate Banking) & Mobile Number.	
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	Verify details and confirm this trans	action	
	Category	Admission Fee_MTTM	
	Name of the Student	XYZ	
	Application no/Roll no/Regn No	1234	
	Father Name	ABC	
	Mobile No	1234567800	
	Email ID	xyz@gmail.com	
	Admission into	1st Semester	
	Admission Fee	1050	
	Course Fee	15750	
	Library Fee	210	
	Union_Magazine Fee	525	
	SAF Fee	105	
	Development Fee	420	
	Internet Fee	210	
	Sports Board Fee	53	
	Student Safety Insurance	35	
	Total Amount	INR 18,358.00	
	Remarks		
	 Please ensure that you are mail 	ing the payment to the correct payee.	
		Confirm Cancel	
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Steps to Reprint Payment Receipt or Check Payment Status

• Go to SB Collect and Click "Proceed"



• Fill your details in the space provided and click on "Go".

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Date of Birth * (Date provided at the time of making payment) Mobile Number(Enter 10 - digit) *] []]				
(Mobile Number provided at the time of making payment) Start Date *						
End Date *	13/9/2021					

• On the next screen, you will come to know your payment status of the previous transaction(s) and if the status is "PAID", you can reprint a receipt.

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State Bank Collect / Payment History						
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State Bank Collect payment his	story from 12/9/2021 to 13/9/2021					
Reference Number	Institution Name	Amount	Transaction Date	Status	Transaction Description	Action
DUG5749878	DIBRUGARH UNIVERSITY	9.00	13-09-2021	PAID	Completed Successfully	Print
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