

OFFICE OF THE REGISTRAR :: DIBRUGARH UNIVERSITY :: DIBRUGARH Memo No. DU/DR-A/20-1/Ann-Rep/21/117 Date: 04.02.2021

To

The Esteemed Heads and Chairpersons of the Teaching Departments and Centres for Studies, Dibrugarh University

Sub: Submission of Annual Report

Sir/Madam,

With reference to the above, I would like to apprise you that the process for compilation of the Annual Report for the period from 1st January, 2020 to 31st December, 2020 is going to be started very soon. May I therefore, request you to kindly submit the Annual Report of your esteemed Department/ Centre for Studies for the above mentioned period in the *Online Annual Report Submission* portal given with the link- *Online Annual Report Submission (University)* in the website: www.dibru.ac.in.

The *Online Annual Report Submission portal* shall be activated from 07.02.2021. May I request you to kindly provide the requisite data in the Online Annual Report Portal by 22.02.2021 so that we may compile these within the stipulated time.

Your kind cooperation in this regard shall be highly appreciated.

Yours Sincerely,

(Dr. B.C. Borah)

Joint Registrar (Academic)
Dibrugarh University

Copy to:

- 1. The Vice-Chancellor, Dibrugarh University.
- 2. The Deans, Dibrugarh University.
- 3. The Registrar i/c, Dibrugarh University.
- 4. The Academic Officer, Dibrugarh University, for information and needful.
- 5. The Assistant System Analyst, Dibrugarh University for necessary action to activate the *Online Annual Report Submission portal* w.e.f. 07.02.2021.
- 6. The Programmer, Dibrugarh University for necessary action to support activation of the *Online Annual Report Submission portal* w.e.f. 07.02.2021.

7. File.

(Dr. B.C. Borah)

Joint Registrar (Academic)

Dibrugarh University

4/2/2021