

**SCHEDULE FOR THE ONE DAY OFF-LINE STAFF DEVELOPMENT PROGRAMME ON 'APPLIED MANAGEMENT PRINCIPLES FOR LEVERAGING HUMAN CAPITAL PRODUCTIVITY'**

**Date:29/01/2021**

**Venue:Top floor Conference hall, Sir M. Visvesvaraya Bhawan,DUIET,Dibrugarh University.**

**Session I:**

Time :10.30 am – 11.00am -Inaugural ceremony

Time:11.00am -12.30pm -Talk on' Quality Performance at Work: Applied Management Principles

Time:12.30pm-1.00pm -Discussion with the staffs.

**Resource person:**Dr.Mithun Jagadish Sharma, Assistant Director(Academic),Directorate of open and Distance Learning, Dibrugarh University.

Time:1.00pm -2.00pm -Lunch at Guest House.

**Session II:**

Time:2.00pm-3.30pm -Talk on Basic Techniques for Performance Appraisal

Time:3.30pm-4.00pm -Discussion

Time: 4.00pm-4.30 -Closing ceremony

**Resource person:** Dr.Parthajit Doley,Assistant Professor,Centre for Management Studies,Dibrugarh University