



Office of the Registrar

DIBRUGARH UNIVERSITY

Dibrugarh | PIN-786 004 | Assam

NOTIFICATION

It is to notify that the Department Management Committee (DMC) has been reconstituted for Department of Computer Science and Engineering (CSE), DUIET with the following members under the Terms of References as laid down herewith:

- | | |
|---|--------------------|
| 1. Director, DUIET, D.U. | : Chairperson |
| 2. Dean, School of Science & Engineering, D.U. | : Advisory Member |
| 3. Dean, Research & Development, D.U. | : Advisory Member |
| 4. Mr. Kaushik Das, Dept. of CSE, DUIET, D.U. | : Member |
| 5. Mr. M. Tiken Singh, Dept. of CSE, DUIET, D.U. | : Member |
| 6. Dr. Sudipta Majumder, Dept. of CSE, DUIET, D.U. | : Member |
| 7. Mr. Abhijit Boruah, Dept. of CSE, DUIET, D.U. | : Member |
| 8. Mr. Rabinder Kr. Prasad, Dept. of CSE, DUIET, D.U. | : Member |
| 9. Dr. Rupam Baruah, Dept. of CSE, JEC, Jorhat | : Academic Expert |
| 10. Mr. Rajib Taid, Dy. General Manager, Telecom & IT, BCPL | : Industry Expert |
| 11. Dr. Nomi Baruah, Dept. of CSE, DUIET, D.U. | : Member Secretary |

□ **Terms of References :**

To advise the Head of Department and Director, DUIET on:

1. the contribution of the department to development of strategy and policy at faculty level in relation to learning, teaching, research and enterprise and its implementation within the department;
2. preparation of the department's annual plan (including financial projections and risk register) for submission to the faculty as required by the University's annual planning process;
3. proposals for development of programmes and collaborative provision offered by the department and their submission for formal approval by the University.
4. monitoring and review of the performance and activities of the department in relation to learning, teaching, research and enterprise.
5. monitoring the budget of the department.
6. Management, operation and resourcing issues within the department, including staffing matters (such as academic staff progression) and resource requirements (such as space allocation, equipment and staffing);
7. Any other relevant matters relating to the department.

The DMC shall be operative for a period of two years or until further notification whichever is earlier and shall be effective from the date of issue of this notification.

Issued with due approval.

H. K. Baruah
9.12.2020
Registrar

Dibrugarh University
Dibrugarh

Date: 09/12/2020

No. : DU/RG/G.01.01/2020/4133

Copy to:

01. The Hon'ble Vice-Chancellor, Dibrugarh University, for kind information.
02. All Members of the DMC, as notified above, for information and necessary cooperation.
03. The In-Charge, Dibrugarh University website, for uploading a copy of the notification in the University website.
04. Office file.

H. K. Baruah
9.12.2020
Registrar

Dibrugarh University
Dibrugarh