



TEQIP-III Project Office

Dibrugarh University Institute of Engineering and Technology

Ref. No. DUIET/TEQIP/2019/1402

Date: 26.12.2019

Minutes of the 8th BOG meeting

The 8th meeting of the Board of Governors (TEQIP-III) was held on 26th December 2019 at 11.00 AM in the Conference hall of Director's Office at DUIET and the Chairman and Mentor Institute Coordinator was present through Video Conferencing. The Board discussed a few issues stated as agendas related to TEQIP-III and the approval of the same by the BoG.

Members Present

Sl. No.	Name	Designation
1	Prof. Khanindra Pathak	Chairman
2	Prof. Pramathesh Bhattacharyya	Member Secretary
3	Mr. Chiranjeet Baruah	Member
4	Dr. Gitalee Sharma	Member
5	Dr. Anupama Sharma	Member
6	Mr. Kaushik Das	Special Invitee
7	Mr. Diganta Bora	Special Invitee
8	Dr. Pranjal Sarmah	Special Invitee

It was informed to the BoG that, Prof. B. N. Sahoo, Mr. Reep Hazarika and Prof. Naliniprava Tripathy and Mr. Bhaskar Jyoti Saikia would not be able to in the meeting due to some unavoidable circumstances.

The BoG Chairman welcomed all the members to the 8th BoG Meeting and the members discussed and scrutinized the different items as follows-

Agenda, Discussion and Decision/Resolution of the meeting: -

Item 1	Approval of the minutes of the 7 th BoG meeting held on 6 th September 2019
Discussion	The coordinator placed the minutes of the 7 th meeting of the BoG under TEQIP-III, DUIET held on 06.09.2019 before the board for its approval.
Resolution	"Resolved that the minutes of the 7 th BOG meeting under TEQIP-III, DUIET be approved."


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Item 2	Action Taken Report on the resolutions taken in the 7th BoG meeting
Discussion	<p>The BoG members scrutinized the action taken report on the 7th BoG meeting and a few points were asked to be implemented.</p> <ol style="list-style-type: none">1. GATE Academy should interact online with the students before the GATE test. Mock test should be conducted online through either Google classroom or MOODLE.2. All faculties should prepare lecture plan, learning outcome and assignments for all the units of their respective courses as per the curriculum to be uploaded in MOODLE before the 1st of February 2020.3. The title of the National Conference is finalized as "Recent Advancement and Emerging Challenges in Science and Technology for Sustainable Development" (RESTS 2020)4. Real life problems should be undertaken for B.Tech. Projects using ANSYS and COMSOL software. <p>In this regard the following resolutions were taken.</p>
Resolution	<p>"Resolved that</p> <ol style="list-style-type: none">1. The Director DUIET will communicate with GATE Academy to interact with the final year students online and conduct mock test through Google classroom or MOODLE before the GATE test 2020.2. The Director DUIET will notify all the faculties to keep the lesson plans, learning outcome and assignments for all the units of their respective courses as per the curriculum, ready to be uploaded in MOODLE before the 1st of February 2020. Prof K. Pathak, IIT Kharagpur be invited for a hands-on-training on MOODLE in the 1st week of February 2020.3. The title of the National Conference be finalized as "Recent Advancement and Emerging Challenges in Science and Technology for Sustainable Development" (RESTS 2020).4. The ANSYS and COMSOL software be used for the B.Tech Projects to solve real life problems."
Item 3	Approval of the packages for procurement
Discussion	<p>The coordinator placed the packages for procurement, approved by the procurement committee before the BoG for its approval.</p>


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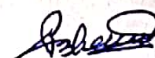
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Resolution 3	“Resolved that the packages for procurement, approved by the procurement committee be approved.”
Item 4	Approval of the Micro Level Action Plan for the Quarter-4 (January-March) 2020
Discussion	<p>The Nodal Officer Academic placed the Micro Level Action Plan for the Quarter-4 (January-March) 2020 before the BoG for its approval. The members scrutinized the action plan and the following points were asked to be implemented.</p> <ol style="list-style-type: none">1. The weaker students from all Departments should be given remedial classes as per their need under the Improve Student Learning head.2. Retired Industry Experts having experience in conducting interviews should be invited for mock interviews in order to make students feel how interviews are conducted under Improve Student Learning head.3. Under Faculty/Staff Development and Motivation faculties should develop themselves by visiting industries related to their field.4. Under R & D, publication of papers in paid peer reviewed SCI/SSCI/ Scopus journals be possible, provided a list of such journals is prepared which is reviewed and approved by experts.5. All faculties should register for Swayam Courses under MOOCs and digital learning by 1st week of January 2020.6. Under Mentoring and Twinning system head Joint B.Tech projects should be innovative in nature and be of the ‘earn when you learn’ type. Moreover, joint B.Tech projects and their outcomes as publications should be highlighted in the DUIET website. Workshops conducted under twinning head should provide hands-on-training to students to solve real life problems.”
Resolution 4	<p>“Resolved that</p> <ol style="list-style-type: none">1. Remedial classes be given to the weaker students of all Departments as per their need under the Improve Student Learning head.2. Retired Industry Experts be invited to conduct mock interviews for the students in DUIET under Improve Student Learning head.3. The faculties of DUIET should visit industries such as TELCO, MARUTI, TATA, HITACHI, and different manufacturing plants all over the country to develop themselves under the Faculty/Staff Development and Motivation head.4. Publication fee for publishing in paid peer reviewed SCI/SSCI/ Scopus journals be provided after a list of such journals is prepared and reviewed and approved by experts.5. All faculties be registered for Swayam Courses


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	6. Joint B.Tech. projects under twinning be innovative and be highlighted in the DUIET website along with their outcome as publications. Workshops on hands-on-training to students be conducted to solve real life problems."
Item 5	Progress Report of the TEQIP-III Project in the Quarter-3 (October-December) 2019
Discussion	The BoG members reviewed the Progress Report of the TEQIP-III Project in the Quarter-3 (October-December) 2019 placed before them by the Nodal Officer Academic and the following resolution was taken.
Resolution 5	"Resolved that the Progress Report of the TEQIP-III Project in the Quarter-3 (October-December) 2019 be appraised by the board."
Item 6	Any Other Matter
Discussion	The Nodal Officer Academic placed two issues of students before the BoG for its approval. The issues were- <ol style="list-style-type: none">1. To provide fund to travel in flight or 3 tier AC from Dibrugarh to Mumbai to Mr. Anup Sharma (ECE 3rd Semester) and Mr. Dipankar Mech (ME 3rd Semester) to participate in the Harvard US-India Initiative Conference 2020.2. To provide registration fee of Rs.18,000/- to five students of CSE Department to undergo winter training for one month at 'LearnCodeOnline.in' The BoG scrutinized the issues and after thorough discussion the following resolution was taken.
Resolution 6	"Resolved that <ol style="list-style-type: none">1. Anup Sharma, a student of ECE 3rd Semester be permitted to travel in 3 tier AC from Dibrugarh to Mumbai in order to participate in the Harvard US-India Initiative Conference 2020.3. Five Students from the 5th Semester CSE Department namely Mr. Dikhit Kumar Bhuyan, Ms. Kashmiri Moni Mahanta, Mr. Jyotisman Parasar, Ms. Kabyashree Gohain and Mr. Bikash Baruah be permitted a registration fee of Rs.7000/- each as per TEQIP guidelines to undergo winter training for one month at 'LearnCodeOnline.in.'

Finally, the meeting was concluded with a vote of thanks from the Director DUIET.

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