



Centre for Library and Information Science Studies
Dibrugarh University
Dibrugarh – 786004

Regulations for
Bachelor of Library and Information Science (B.Lib.I.Sc) Course, 2019.
(As amended in the meeting of Board of Studies, CLISS held on 08/04/2019)

B.Lib.I.Sc is one-year course (having two semesters) conducted by **Centre for Library and Information Science Studies (CLISS)** of Dibrugarh University. A student possessing a Bachelor Degree (minimum of 3 Year duration) in any discipline of Dibrugarh University or from any other University recognized by Dibrugarh University can take admission in the first semester of B.Lib.I.Sc. course.

The main objectives of the course are:

- (1) To generate, enhance and disseminate importance of Library, Library Education and value of intellectual assets in the society.
- (2) To develop the basic and in-depth understanding of Library and Information Science among the aspirants.
- (3) To develop human resources in the field of Library and Information Science to enable them organize, manage and uplift Library and library services in the society.
- (4) To acquaint students with the knowledge generation process of different disciplines and sectors and their scientific storage for retrieval and use by posterity.
- (5) To train and adapt students with the latest Information and Communication Technology (ICT) and their application in the Library and Information service sector.
- (6) To make students expose with the in-situ environment of different Library and Information Centers to gain practical experience to make them 'ready to perform' state.

RULES AND PROCEDURE FOR ADMISSION

1. Candidate seeking admission to the course should possess at least a bachelor's degree or equivalent degree in any discipline from Dibrugarh University or any other University recognized by Dibrugarh University, with a minimum of 45% in general course. Candidates possessing higher academic qualification are also eligible for admission.

2. Selection for admission will be made on the basis of academic performance in the degree examination and marks obtained in an entrance test to be conducted by the centre. The total score will be calculated as follows:

Entrance Test	: 60 %
Academic Performance	: 40 %

N.B. 80 % of the total seat would be filled up on the basis of entrance test (60%) and academic performance (40%). Rest of the 20% of the seat would be filled up only on the performance of entrance test.

3. The selected candidates must take admission by paying the prescribed fees for the current semester. The rest of the admission rules will be made by provision of ordinance on “admission of students to postgraduate and undergraduate course” of the Dibrugarh University from time to time.
4. At the time of admission and during the semester of study he/she has to submit himself/herself to the discipline of the University as provided in the application form as well as to the regulations which may be passed from time to time. If he/she fails to attend the classes for one calendar month continuously or fails to put 60% attendance in the classes within the first month, he /she would forfeit his/her seat.
5. The candidates should apply for admission to the course for B.Lib.I.Sc in the prescribed form uploaded in the D.U. website or any other provisions to be made by the office of the Joint Registrar (Academic) D.U.
6. Application must be accompanied by self attested copies of pass certificates along with mark sheets from H.S.L.C onwards.
7. Last date of submission of applications will be notified in due time through D.U. website.
8. The intake capacity of B.Lib.I.Sc. Course will be of 29 seats. (24 General seats + 5 Endowment Seats)
9. The names of the selected candidates will be notified in the notice board/D.U. website in due time and they should immediately get themselves admitted formally by paying necessary fees etc. in the University as per rule. Failure to do so will result cancellation of admission.
10. Candidates who are admitted to the course will be required to submit (i) Photo copy of their credentials (ii) Photo of passport size (iii) Inter-University migration certificate, if they come from a University other than Dibrugarh University.

11. In all cases of admission, decision of the Admission Committee shall be final.
12. The classes will be held at per D.U. Academic calendar in the CLISS of Dibrugarh University.

REGULATIONS FOR THE EXAMINATION OF B.Lib.I.Sc.:

1. The examination for the degree of B.Lib.I.Sc. shall be held at the end of the semester on such dates as D.U. may prescribe.
2. Any candidate may be admitted to the examination provided that he/she has pursued for not less than one semester of a regular course of study in this University and satisfies the conditions as at No 4.
3. No candidate shall be admitted to the examination unless he/she has attended 80% of the lectures, tutorials and practical classes for each semester. However, a student may be exempted if he/she has attended a minimum of 75% classes but failed to obtain the prescribed 80% attendance for valid reasons on recommendation of the Chairperson of the Centre on payment of a prescribed fee(s). Each candidate will be required to produce a certificate from the Chairperson of the Centre to the effect that he/she has satisfied the required conditions in respect of his/her instruction.
4. Every candidate for admission to the examination shall send his/her application countersigned by the Chairperson of the Centre to the Controller of Examinations with a certificate in the form prescribed by the University.
5. A candidate who fails to pass or to present himself/herself for the examination shall not be entitled to get a refund of the fees but such a candidate may be admitted to one or more subsequent examinations on payment of fees to be notified by the Controller of Examinations on each occasion, subject to the provision of rule 6 below.
6. If a student after completion of a regular course of study under No 2 above does not register himself/herself as a candidate for the examination and not present himself/herself or fails to pass the examination, he/she may appear at the next examination without fresh attendance of lectures on payment of the prescribed examination fee only. No such candidate will be allowed to appear at any subsequent examination unless he/she pursued a fresh course of study for the semester as required under No. 2 above.
7. If such a candidate chooses and is required under the regulation to pursue a fresh course of study, desires to appear at the next examination following the one at which he/she failed, he/she must get himself/herself readmitted to the course with the regular

batch and must pay the usual tuition fee payable for entire course. But the candidate who did not have requisite percentage of attendance in order to be admitted to the examination shall forfeit any claim for readmission on the basis of previous admission.

8. The examination shall be both written and practical and in accordance with the prescribed syllabus.
9. Internal Assessment marks will be based on Terminal Test and Sessional Works as and when decided by the respective teachers for each paper as per convenience of the centre.
10. Assessment of Terminal test, Sessional works will be done internally by the individual teachers concerned. The marks obtained by each candidate in the internal assessment will be added to his/her marks obtained by him/her in theory or practical papers in the end semester examinations.
11. Medium of instruction and examination will be in English only.
12. A candidate shall have to pass in all the papers separately.
13. The following scale of grading system shall be applied to indicate the performances of students in terms of letter grade and grade points as given below OR as per D.U. regulation time to time.

Letter Grade with meaning		Grade Point	
O	Outstanding	10	(Marks securing above 95%)
A+	Excellent	9	(Marks securing 85%-95%*)
A	Very Good	8	(Marks securing 75% -85%)
B+	Good	7	(Marks securing 65% -75%)
B	Above Average	6	(Marks securing 55% -65%)
C	Average	5	(Marks securing 50% -55%)
P	Pass	4	(Marks securing 45% -50%)
F	Fail	0	(Marks securing below 45%)
Abs	Absent/ Incomplete	0	

Note: **Exclusive class interval is used here. For example, the class interval 55-65 includes candidates scoring percentage of marks starting from 55 upto any percentage less than 65.*

- 13.1 The Letter Grade 'B⁺' and above shall be considered as First Class; and Letter Grade(s) 'B' to 'P' shall be considered as Second Class. However, Letter Grade 'B' shall be considered as Second Class, with minimum of 55% marks.
- 13.2 A student is considered to have completed a course successfully and earned the prescribed credits if he/she secures a letter grade other than F (Failed) or 'Abs' (Absent/ Incomplete).
- 13.3 If a candidate secures 'F' grade in a Course, he/she shall have to reappear in the Course in the next legitimate chance.
- 13.4 If a student secures F grade in Project Work/ Dissertation/ assignment etc., he/she shall have to re-submit it after necessary revisions as suggested by the examiners/Course Teacher within 45 days after the declaration of the results.
- 13.5 'Abs' grade shall be awarded to a candidate if he/she has not fulfilled the following requirements:
- (i) If a candidate fails to appear in any Course(s) in an end semester examination.
 - (ii) If a candidate fails to submit the project work/dissertation / assignment of an End Semester Examination within the regulatory specified period.

14. Distribution of Courses

Semester	Courses with Credits				
	Core (fixed)	Elective (minimum)		AEC (minimum)	Total
		DSE	GE		
I	3 Courses X 4 Credit= 12	1 Course X 4 Credit= 4	---	1 Course X 2 Credit= 2	18
II	3 Courses X 4 Credit= 12	1 Course X 4 Credit= 4	1 Course X 4 Credit= 4	—	20

15. If a candidate is certified as not eligible to appear in any course(s) in an end semester examination by the Course Teacher(s) due to insufficient attendance in lectures, tutorials, practical or field works.

- I. A candidate shall be allowed maximum three consecutive chances including the regular chance to pass the B.Lib.I.Sc. Examination.*
- II. A candidate who fails in not more than two papers only, shall be allowed to re appear in those one or two papers in the next regular examination.*
- III. A candidate who is unsuccessful in more than two papers shall have to appear in all the papers.*

General:

For any matters not covered under these Regulations for the B.Lib.I.Sc. course, the existing University Rules, Ordinance and the Dibrugarh University Act, 1965 (as amended) shall be applicable.

Annexure –I**ACADEMIC CALENDAR AND SCHEDULE FOR THE B.LIB.I.Sc COURSE**

Admission	Last week of July
First Semester (i) Classes (ii) Examination	First week of August Last week of November
Second Semester (i) Classes (ii) Examination (iii) Submission of Project report ,Job Diary etc.	First week of February Second week of June Last week of April
Announcement of Results (i) First Semester (ii) Second Semester	Last Week of December Last week of June

Annexure II

Course Structure

SEM	COURSE CODE	COURSE TITLE	CREDIT	COURSE TYPE	MARKS DISTRIBUTION		
					Semester Examination	Internal Assessment	Total Marks
I	BLIS-C-101	Library, Information and Society	4	Core	60	40	100
	BLIS-C-102	Organization of Knowledge: Classification & Cataloguing (Theory	4	Core	60	40	100
	BLIS-C-103	Reference and Information Sources and Services.	4	Core	60	40	100
	BLIS-DSE - 104	Fundamentals of Information Technology	4	Core	60	40	100
	BLIS-AECC-105	Computer Applications (Practice)	2	Elective	30	20	50
II	BLIS-C-201	Library Management	4	Core	60	40	100
	BLIS-C-202	Organization Of Knowledge: Classification Practice	4	Core	60	40	100
	BLIS-C -203	Organization Of Knowledge: Cataloguing Practice	4	Core	60	40	100
	BLIS-DSE-204	Documentation Project, Job Diary and Field Visit	4	Core	60	40	100
	BLIS-GE-205	Knowledge Management, Basics of Digital Library, E-Resources	4	Elective	60	40	100
		Grand Total	38		570	380	950